

ACADEMIC &
ADMINISTRATIVE AUDIT
REPORT (EXTERNAL)
2022-23



Udai Pratap College
Varanasi, Uttar Pradesh



An autonomous institution affiliated to
Mahatma Gandhi Krishi Vidyapith, Varanasi (U.P.)

INTRODUCTION

Udai Pratap College, Varanasi, stands as a venerable institution dedicated to the pursuit of academic excellence and holistic development. In its unwavering commitment to nurturing intellect, character, and community engagement, the college has continually evolved to meet the dynamic challenges of contemporary education.

This Academic and Administrative Audit Report serves as a comprehensive examination of the college's academic and administrative functions, providing a detailed analysis of its strengths, areas of improvement, and strategic recommendations. The report encompasses a meticulous evaluation of academic programs, faculty effectiveness, infrastructure, governance, and institutional policies, with the overarching goal of fostering continuous improvement and excellence. As we delve into this audit, we recognize the pivotal role that Udai Pratap College plays in shaping the academic landscape of Varanasi and beyond. The institution's history, values, and dedication to serving its diverse student body form the bedrock upon which this audit is conducted. The insights derived from this process aim to not only celebrate the achievements of the college but also to identify opportunities for enhancement, ensuring that Udai Pratap College remains at the forefront of academic distinction.

Our approach to this audit is guided by the principles of transparency, accountability, and a shared commitment to elevating the educational experience for all stakeholders. The collaboration between auditors, administrators, faculty, and students is paramount, reflecting the collective effort to uphold the college's mission and vision. Through a comprehensive examination of academic practices, administrative processes, and their harmonious integration, this report seeks to provide a roadmap for continuous improvement. It is our aspiration that the findings and recommendations outlined herein will contribute to the ongoing success and evolution of Udai Pratap College, positioning it as a beacon of academic and administrative excellence.

The Academic Audit of the College was conducted on 24th & 25th May 2023. The Audit was conducted based on the criterion of the NAAC covering all academic activities of the College aimed at providing the opportunity for a regular and strategic overview of the entirety of the College's Teaching and Learning activity.

Audit Panel Members

Expert – 1 Prof. Venktesh Singh,

Department of Physics, Central University of South Bihar
Gaya, Bihar

Expert – 2 Prof Rajesh Kumar Singh

Department of Chemistry, Institute of Sciences,
BHU, Varanasi (UP)

S. No.	Criteria	Observations	Suggestions for improvement												
1	Curricular Aspects														
1.1	Curriculum Design and Development	<p>The college demonstrates a thorough process in syllabus development, incorporating diverse teaching methods. The range of courses offered, including UG, PG, and Ph.D. programs across Arts, Science, Commerce, Agriculture, and Teachers Education, is commendable. The emphasis on experiential learning, industry integration, and international exposure showcases a commitment to holistic education.</p> <p>Inputs to students are through:</p> <ol style="list-style-type: none"> 1. Lectures Chalk & Talk 2. Online lecture and seminars 3. Power Point Presentation Case study 4. Role Play, simulation, GD etc. <p>PROGRAMMES OFFERED:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. B. A.</td> <td style="width: 50%;">13. M. Com.</td> </tr> <tr> <td>2. B. Com.</td> <td>14. M. Sc. (Ag.) Agricultural Economics</td> </tr> <tr> <td>3. B.Sc. (Hons.) Agriculture</td> <td>15. M. Sc. (Ag.) Horticulture</td> </tr> <tr> <td>4. B. Sc. (Math group)</td> <td>16. M. Sc. (Ag.) Animal Husbandry & Dairying</td> </tr> <tr> <td>5. B. Sc. (Bio group)</td> <td>17. M. Sc. (Ag.) Soil Science</td> </tr> <tr> <td>6. B. Ed.</td> <td></td> </tr> </table>	1. B. A.	13. M. Com.	2. B. Com.	14. M. Sc. (Ag.) Agricultural Economics	3. B.Sc. (Hons.) Agriculture	15. M. Sc. (Ag.) Horticulture	4. B. Sc. (Math group)	16. M. Sc. (Ag.) Animal Husbandry & Dairying	5. B. Sc. (Bio group)	17. M. Sc. (Ag.) Soil Science	6. B. Ed.		<ol style="list-style-type: none"> 1. Enhance practical application through internships or projects. 2. Incorporate more industry-oriented case studies. 3. Strengthen connections with literary and cultural organizations. 4. Strengthen practical fieldwork and soil analysis training for agriculture and science students. 5. Foster collaboration with historical research institutions, social organizations, agricultural industries, wildlife conservation organizations. 6. Integration of practical training in animal care. 7. Enhance exposure to interdisciplinary applications. 8. Streamline the Ph.D. supervision and evaluation process. 9. Establish industry advisory boards to contribute to curriculum development. 10. Conduct workshops and training sessions for faculty members on modern curriculum design methodologies.
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		<p>8) Adoption of the latest syllabus as per the National Education Policy-2020 for all UG and PG programs. demonstrates commitment to aligning with national education reforms.</p> <p>9) Interdisciplinary certificate courses like PG diploma in computer application, CCC, Diploma in biotechnology and Diploma in environmental Science are also offered to impart Skill based training.</p> <p>10) Shared teaching of one subject by 1-3 faculty members</p>	
1.3	Academic Flexibility:	<p>1) The college promotes faculty flexibility, allowing them to handle multiple subjects and engage in extracurricular activities across various faculties.</p> <p>2) The institution offers a range of elective courses allowing students to tailor their academic path.</p> <p>3) Implementation of varied learning modes, including online and hybrid formats.</p> <p>4) The CBCS system offers students the freedom to choose credits across semesters, fostering a dynamic learning environment.</p> <p>5) Faculty has full freedom to plan and execute the outreach programmes</p>	<p>1) Acknowledgment for fostering academic flexibility in response to real-world demands.</p> <p>2) Explore additional flexible learning options to cater to diverse student preferences.</p> <p>3) Commendation for supporting student mobility through effective credit transfer mechanisms.</p> <p>4) Expand options for interdisciplinary electives to enhance flexibility.</p>
1.4	Curriculum Enrichment:	<p>1) The integration of online platforms like Google Classroom and Teachmint, along with corporate internships and bridge courses, reflects the college's commitment to modern and practical learning approaches.</p>	<p>1) Introduce new interdisciplinary programs to broaden academic horizons.</p> <p>2) Encourage collaborative course development across departments.</p> <p>3) Strengthen ties with industries for real-time</p>

		<ol style="list-style-type: none"> 2) The focus on industry relevance and continuous improvement is evident across diverse faculties. 3) Online interaction through online terminal used effectively. 4) Corporate/Industrial internship – planned for 4-6 weeks 5) Bridge courses organized before regular classes 6) Leadership skills development programme planned. 	<p>feedback on skill requirements.</p> <ol style="list-style-type: none"> 4) Foster partnerships for industry-led workshops and training sessions. 5) Expand international collaborations to diversify global perspectives. 6) Promote exchange programs and joint research ventures with global institutions.
1.5	Feedback System	<ol style="list-style-type: none"> 1) Inclusive feedback system involves students, teachers, parents, alumni, and industry. 2) Systematic collection of feedback at the end of each academic session. 3) Rigorous analysis of feedback data to identify patterns and areas for improvement. 4) Implementation of corrective actions based on feedback promptly. 	<ol style="list-style-type: none"> 1) Ensuring that feedback loops are closed, and outcomes are communicated back to stakeholders. 2) Introduce diverse feedback methods, including online surveys, focus group discussions, and one-on-one interviews. 3) Highlight the impact of feedback-driven improvements to motivate continued participation.
2	Teaching-Learning & Evaluation		
2.1	Catering to Student Diversity	<p>The college boasts a diverse student population, reflecting varied backgrounds, interests, and learning styles. Enrollment records indicate that the students from different regions, socioeconomic backgrounds, and academic aptitudes are registered in various programmes. The college also assesses the learning levels of the students, after admission and organizes special Programs for advanced learners and slow learners:</p>	<ul style="list-style-type: none"> • Implement a system for continuous assessment of the evolving student diversity landscape. Regular assessments can aid in adapting support systems and programs to cater to changing demographics. • Conduct faculty development programs focused on addressing the needs of a diverse student population. Equipping faculty with tools and strategies can enhance their ability

		<ol style="list-style-type: none"> 1. Orientation Program for Entry Level Students 2. Special Program for Advanced Learners: <ol style="list-style-type: none"> a. One to one coaching for JRF, SRF and ICAR-NET exams b. Competition oriented unit tests. 3. Special Program for Slow Learners: <ol style="list-style-type: none"> a. Bridge course b. Retest/ remedial classes. 	to cater to a wide range of student backgrounds.
2.3	Teaching-Learning Process	<p>The college employs diverse teaching methods, including lectures, case studies, class participation, assignments, and technological tools. Faculty interviews and student feedback highlight a variety of instructional approaches being utilized.</p> <p>BEST PRACTICES:</p> <ol style="list-style-type: none"> a. Course material – given to students for “self-study” in advance and discussed in the class. This is a time saving method for faculty. b. Demands of future employers are kept in mind while drawing the curriculum. c. Participatory learning method employed. d. Practices shared teaching methods 	<ul style="list-style-type: none"> • Establish a regular cycle for curriculum review, ensuring that it remains aligned with industry trends and technological advancements. Periodic reviews guarantee that course content reflects the latest developments in the respective fields of study. • Encourage faculty to explore and integrate emerging educational technologies into their teaching methods. Technology integration can enhance student engagement and provide diverse learning experiences.
2.4	Teacher Profile and Quality	<ul style="list-style-type: none"> • Over 80% of the teaching faculty possesses Ph.D. degrees, reflecting a commendable commitment to advanced academic qualifications. About 90% of the faculty members are NET qualified, showcasing a 	<ul style="list-style-type: none"> • Implement programs to encourage and support faculty in enhancing their publication records. Creating a supportive environment for research and publication will contribute

		<p>dedication to maintaining a high standard of teaching.</p> <ul style="list-style-type: none"> • Faculty members have a notable publication record in journals of national and international repute. • The teaching staff demonstrates a wealth of experience and expertise in their respective fields. • Subject knowledge of the teacher is sound as per the opinion of the students. • Faculty evaluation is done periodically by the stakeholders • Monitoring of discipline and classroom participation of students, • Faculty feedback taken every year 	<p>to the academic reputation of the institution.</p> <ul style="list-style-type: none"> • Encourage interdisciplinary research collaborations among faculty members. Interdisciplinary research fosters a holistic approach and can lead to innovative solutions to complex challenges. • Establish a mentorship program for junior faculty members to guide them in research and publication. Mentorship promotes knowledge transfer, skill development, and a collaborative research culture. • Avoid engagement of teachers in non-academic activities
2.5	Evaluation Process and Reforms	<ul style="list-style-type: none"> • The college predominantly utilizes traditional evaluation methods, such as written examinations, assignments, and class participation, to assess students' understanding of the curriculum. • The examination schedule is well-planned and adheres to academic calendars, allowing students and faculty adequate time for preparation and grading. • The college has implemented continuous assessment methods in revised course curriculum as per the National Education Policy-2020, including quizzes, presentations, and project work, to gauge students' progress throughout the semester. • Examiners: 50% external + 50% internal. 	<ul style="list-style-type: none"> • Develop a comprehensive training program for faculty members to familiarize them with innovative evaluation methods and technologies. • Invest in upgrading the technological infrastructure to support online examinations, automated grading, and other advanced evaluation tools. • Encourage interdisciplinary collaboration to integrate skill-based assessments across disciplines.

2.6	Student Performance and Learning Outcomes	<ul style="list-style-type: none"> • The overall academic performance of students at Udai Pratap College is commendable. The majority of students consistently achieve satisfactory or above-average grades, indicating a strong commitment to academic excellence. • The college has maintained high retention rates, suggesting that students are engaged and motivated to continue their studies. This reflects positively on the quality of education and the support systems in place. • Students demonstrate a sound understanding of their respective disciplines, coupled with the acquisition of practical skills. The curriculum is designed to foster critical thinking, problem-solving, and effective communication skills. • Udai Pratap College has a successful track record of producing graduates who are well-prepared for the workforce. Alumni feedback and industry collaborations indicate that students are equipped with the necessary knowledge and skills sought by employers. 	<ul style="list-style-type: none"> • Implement a systematic process for continuous assessment of learning outcomes to identify areas for improvement and enhance overall program effectiveness. • Strengthen existing support mechanisms, such as counseling services and academic advising, to further enhance student success and well-being.
3	Research, Consultancy & Extension		
3.1	Promotion of Research Facilities	<ul style="list-style-type: none"> • The college exhibits a commendable commitment to research infrastructure. The college has invested in modern laboratories, providing state-of-the-art facilities for scientific research. • Faculty members are encouraged to apply for external grants, and the institution itself provides internal funding for research projects. 	<ul style="list-style-type: none"> • Continued investment in upgrading and maintaining research infrastructure is essential. Regular assessments and updates should be conducted to align facilities with evolving research needs. • The college should explore avenues to increase the pool of available funds.

		<ul style="list-style-type: none"> • The college has initiated collaborative efforts with other academic institutions and industry partners. These collaborations aim to enhance research output, create interdisciplinary projects, and foster a vibrant research community. • Udai Pratap College demonstrates a strong commitment to research ethics and compliance. The institution has established an Animal Ethics Committee to ensure that all research involving animal subjects complies with ethical standards. 	<p>Partnerships with industry, government agencies, and philanthropic organizations could enhance research funding opportunities.</p> <ul style="list-style-type: none"> • Encouraging and facilitating more international collaborations can broaden the scope of research activities. Establishing joint research projects and exchange programs with reputed foreign institutions could significantly contribute to global knowledge networks.
3.2	Resource Mobilization for Research	<ul style="list-style-type: none"> • The college has demonstrated a commendable effort in diversifying funding sources for research projects. The audit revealed a well-structured approach to securing funds from government grants, industry collaborations, and philanthropic organizations. • Allocation of infrastructure for research purposes needs improvement. The college has designated research laboratories, but modernization of labs is needed. 	<ul style="list-style-type: none"> • While the college has made commendable efforts in securing funds, there is room for exploring additional funding avenues to further enhance research activities. • Continual efforts should be made to update and upgrade research infrastructure to keep pace with technological advancements. • The college is encouraged to explore more interdisciplinary research collaborations to foster innovation and address complex challenges.
3.3	Innovation Ecosystem	<ul style="list-style-type: none"> • The college has successfully integrated innovative practices within the academic curriculum. • Courses and programs demonstrate a balance between theoretical knowledge and practical application, 	<ul style="list-style-type: none"> • Awareness campaigns, workshops, and events can be organized to instill the importance of innovation in teaching, learning, and research.

		<p>encouraging students to think critically and creatively.</p> <ul style="list-style-type: none"> The College has established Institution's Innovation Council to create a supportive environment for fostering innovation and turning innovative ideas into viable projects. 	<ul style="list-style-type: none"> Active collaboration with industry needs to be enhanced for promotion of innovation among students and faculty members. Full potential of Institution's Innovation Council is yet to be utilized in fostering the innovation culture among faculty members and students.
3.4	Research Publications and Awards	<ul style="list-style-type: none"> The college does not have its own research based publications, however, faculty members and students are encouraged to publish their research in various national and international journals. A total of 38 research publications were identified during the audit period, spanning July 2022 to June 2023. This includes articles, conference papers, books, and other scholarly works. However, the distribution of publications across various disciplines is not uniform. 	<ul style="list-style-type: none"> The College should explore ways to have its own research based publication (journal/magazine). Faculty members should focus on publishing only in indexed journals (either UGC listed or web of science/ scopus) as the most of the publications are neither in UGC listed journals nor
3.5	Consultancy	<ul style="list-style-type: none"> The college has formulated a clear and comprehensive policy outlining the scope, guidelines, and procedures for offering consultancy services. However, the audit revealed that Udai Pratap College has not actively engaged in providing consultancy services to external entities or organizations. While the institution possesses a pool of experienced and knowledgeable faculty members, there is a lack of structured mechanisms to channel their expertise for consultancy purposes. 	<ul style="list-style-type: none"> Conduct workshops and training sessions to raise awareness among faculty members about the opportunities and processes involved in consultancy services. This will ensure that the faculty is well-prepared and motivated to contribute.
3.6	ExtensionActivities	<ul style="list-style-type: none"> The college offers a diverse range of extension activities, including community outreach programs, social 	<ul style="list-style-type: none"> Improve documentation and reporting mechanisms to provide a more detailed

		<p>awareness campaigns, skill development workshops, and collaborative projects with local organizations.</p> <ul style="list-style-type: none"> • Notable initiatives like Unnat Bharat Abhiyan, Swachhata Pakhwada, etc. demonstrating a commitment to addressing societal issues and contributing to community development. • Student participation in extension activities is commendable, showcasing a high level of engagement and enthusiasm. • Faculty involvement in guiding and coordinating these activities is evident, fostering a collaborative environment for students and contributing to the success of the initiative. 	<p>account of the goals, achievements, and challenges of each extension activity.</p> <ul style="list-style-type: none"> • Develop a systematic process for collecting and analyzing feedback from participants and stakeholders to inform future planning.
3.7	Collaborations	<ul style="list-style-type: none"> • Udai Pratap College has actively pursued collaborations with reputed academic institutions, research organizations, and industry partners. The signed MoUs indicate a diverse range of partnerships, including academic exchange programs, joint research initiatives, and industry-academia linkages. Noteworthy organizations with which the college has collaborations include: <ul style="list-style-type: none"> ○ ICAR-Indian Institute of Vegetable Research, Varanasi ○ ICAR-National Bureau of Agriculturally Important Microorganisms ○ Sunbeam Women's College, Varuna, Varanasi ○ PG Department of Biotechnology, Magadh University, Bodh-Gaya Bihar 	<ul style="list-style-type: none"> • The infrastructure, expertise, and resources offered by partner organizations need to be effectively utilized to enhance the overall academic and research capabilities of the college. • Develop a strategic plan outlining the specific goals and objectives of each collaboration. This plan should include a timeline for implementation and a mechanism for assessing outcomes. • Conduct regular impact assessments to measure the tangible outcomes of collaborations. This may include improvements in research output, academic achievements, and industry-relevant skills of

		<ul style="list-style-type: none"> ○ Agrikaash Prime LLP, Varanasi • While the college has successfully initiated collaborations, the full spectrum of benefits derived from these partnerships is yet to be explored. There is a need for a systematic approach to assess and quantify the impact of these collaborations on academic and research outcomes. 	students.
4	Infrastructure and Learning Resources		
4.1	Physical Facilities:	<ul style="list-style-type: none"> • The college spans approximately 80 acres of land, with a notable portion dedicated to agriculture and a dairy farm. The college's commitment to agricultural education is commendable. • The college is equipped with a well-maintained playground, providing students with opportunities for physical activities and sports. • The current state of the gymnasium has been identified as needing modernization. Investing in state-of-the-art equipment and updating the facilities can significantly enhance the overall fitness and well-being of the students. • The existing buildings require modernization to provide an environment conducive to contemporary teaching and learning methodologies. The expansion of infrastructure to accommodate the increased student strength is imperative. • The laboratories need modernization to align with the advancements in scientific and technological fields. 	<ul style="list-style-type: none"> • Undertake a comprehensive modernization plan for existing buildings, focusing on classrooms, faculty offices, and common areas. • Develop a phased approach for the modernization of laboratories, prioritizing key disciplines and ensuring compliance with safety standards. • Ways of upgrading the gymnasium facility need to be explored. • Hostels should be renovated and functional. • Plan and initiate the construction of additional classrooms and laboratories to accommodate the increased student strength effectively.

4.2	Library as a Learning Resource	<ul style="list-style-type: none"> • The library exhibits a vast collection of academic resources, including books and journals, however, subscription to electronic databases like web of science is needed. • The library is centrally located, making it easily accessible to students and faculty. • Operating hours are conducive to varying schedules, accommodating both day and evening classes. • Adequate seating arrangements and quiet study spaces facilitate an environment conducive to focused learning. • Adequate Wi-Fi connectivity facilitates seamless access to electronic resources. 	<ul style="list-style-type: none"> • It is crucial for Udai Pratap College to invest in electronic resources to keep pace with the digital advancements in academia. Subscribing to e-journals and e-databases will provide students and faculty with access to the latest research and scholarly articles. This addition will enhance the research capabilities of the institution and promote a more comprehensive learning experience.
4.3	IT Infrastructure	<ul style="list-style-type: none"> • The college provides comprehensive Wi-Fi coverage across all academic and administrative buildings. Wi-Fi is accessible to students, faculty, and staff, facilitating seamless connectivity. • Wi-Fi- was Completely upgraded in December 2021 to provide faster and more reliable internet access. The new access points were added in the Chemistry Department in January 2022 and in Agriculture faculty in August 2022 to cover additional areas for improved connectivity. Multiple access points were added in Central Library to make Library fully Wi-Fi in January 2022. • Servers are adequately maintained, but there is a need for scalability to accommodate growing data loads. • Some computers in various departments/offices lack the latest computing devices like SSD, impacting the overall 	<ul style="list-style-type: none"> • Allocate resources for upgrading and expanding server capacity to meet growing demands. • Invest in upgrading computer labs with the latest hardware to provide a seamless learning experience. • Implement regular user training programs for both academic and administrative software to enhance efficiency.

		<p>user experience.</p> <ul style="list-style-type: none"> • The intranet serves its purpose but requires updates for better navigation and usability. 	
4.4	Maintenance of Campus Infrastructure	<ul style="list-style-type: none"> • The College has a well-established infrastructure maintenance policy to ensure • maintenance of Infrastructure, safety and security of students and staff. • The college has implemented a preventive maintenance schedule for critical infrastructure components, ensuring longevity and functionality. • Green platoon of the college promotes environment friendly practices and afforestation 	<ul style="list-style-type: none"> • Explore opportunities to integrate modern technologies for enhanced security, energy efficiency, and overall campus management. • Encourage student participation in campus maintenance through awareness programs and initiatives. • Conduct periodic infrastructure audits to identify and address potential issues proactively.
5	Student Support and Progression		
5.1	Student Support	<ul style="list-style-type: none"> • Trained and dedicated academic advisors are allotted to students under mentor-mentee scheme to assist students in course selection, career planning, and goal setting. • The college has a well-established career counseling and guidance cell with qualified counselors to provide emotional and psychological support to students. • Confidentiality and privacy are maintained to ensure a safe and comfortable environment for students seeking counseling. • The college offers career guidance workshops, seminars, and networking events to help students make informed career choices. • SWOT at entry level for identification of slow 	<ul style="list-style-type: none"> • Regularly update career resources to align with current industry trends and demands. • Establish partnerships with more companies and organizations to expand internship and job placement opportunities for students.

		learning students and remedial measures taken, suggests remedies for non-performers	
5.2	Student Progression	<ul style="list-style-type: none"> • Undergraduate students perform well in national-level entrance tests organized by CUET and secure admission in reputed institutes all over India. • Postgraduate students qualify NET, GATE and other research entrance test to secure admission in top ranking research institutes in India. • Students also qualify competitive exams of state govt, central govt. and PSUs 	<ul style="list-style-type: none"> • Tracking system of students' progression and record maintenance need to be improved.
5.3	Student Participation and Activities	<ul style="list-style-type: none"> • The college offers a diverse range of academic events such as seminars, workshops, and conferences, providing students with opportunities to expand their knowledge beyond the standard curriculum. • Students are encouraged to participate in social outreach programs, contributing to the betterment of the local community. • The Physical education department of the college has always provided ample opportunities for students to participate in sports and games that are physically wholesome, mentally stimulating and socially sound. <ol style="list-style-type: none"> 1. Indoor games are - Gym, Table tennis – Carom – and others. 2. Outdoor Games – Basketball, volley ball, cricket, hockey, football 3. NSS, NCC and rovers/rangers facility for students. 4. Participation at the National Republic Day parade as an 	<ul style="list-style-type: none"> • Students' participation at local level is commendable, however, at national level need to be improved. • Maintenance of record of participants along with supporting photos and documents is necessary to corroborate the facts during audit.

		<p>NCC/NSS contingent</p> <p>Social and cultural activities organized are:</p> <ol style="list-style-type: none"> 5. Leadership & RuralCamps 6. Seminars, lectures, workshops onsocial issues 7. Blood donationcamps 8. Cleanliness drives, awarenesscampaigns & recyclingprojects 9. Reaching out to communities indistress and at times ofemergencies 	
5.4	Alumni Engagement	<ul style="list-style-type: none"> • The College has well established alumni association which organizes alumni events, providing a platform for networking and reminiscing. 	<ul style="list-style-type: none"> • A centralized alumni database needs to be maintained, facilitating communication and updates. • Explore ways to involve alumni in curriculum development and industry-oriented initiatives. • Implement an alumni portal for easy access to updates, events, and networking opportunities
6	Governance, Leadership and Management		
6.1	Institutional Vision and Leadership	<ul style="list-style-type: none"> • The executive leadership, including the Principal and other key administrators, demonstrates a commitment to the institution's mission and vision. • Leadership promotes a culture of continuous improvement, innovation, and adaptability to changing 	<ul style="list-style-type: none"> • Enhance communication channels between the governing body and the college community to ensure greater transparency and inclusivity. • Strengthen professional development

		<p>educational landscapes.</p> <ul style="list-style-type: none"> • The college expresses a strong commitment to diversity and inclusivity. The vision emphasizes creating an environment that welcomes students, faculty, and staff from diverse backgrounds. • The college has dynamic faculty dedicated to teaching, mentoring 	<p>programs for academic and administrative leadership to keep them abreast of emerging trends in higher education.</p>
6.2	Strategy Development and Deployment	<p>College has well defined policies on:</p> <ol style="list-style-type: none"> 1 Policy for Clean and Green Campus 2 Policy for Differently-abled (Divyangjan) 3 Policy for Skill Acquisition Programme 4 Manual on Human Values and Professional Ethics 5 Policy for Zero Tolerance to Sexual Harassment and Gender Discrimination 6 Fast & Slow Learner's Policy 7 Infrastructure Maintenance Policy 8 Plagiarism Policy 9 Strategic Plan 10 Waste Management Policy 11 Research Policy 12 Consultancy Policy 13 E-Content Policy 14 Infrastructure Policy 15 Mentor Mentee Policy 16 Sustainability & Climate Policy <p>Various aspects of teaching, research and administration are</p>	<ul style="list-style-type: none"> • Strict compliance of these policies should be ensured. • Maintenance of record on policy implementation needs to be improved.

		implemented as per the guidelines mentioned in these policies.	
6.3	Faculty Empowerment Strategies	<ul style="list-style-type: none"> • Higher Education Department of Uttar Pradesh does appointment of faculty through state level exam of UPHESC. • Full time HODs are appointed. • Faculty members are encouraged to attend internal as well as external Faculty Development Programmes. • HODs prepare budget – academic expenses pertaining to their departments. 	<ul style="list-style-type: none"> • Strengthen professional development programs for academic and administrative leadership to keep them abreast of emerging trends in higher education.
6.4	Financial Management and Resource Mobilization	<ul style="list-style-type: none"> • Finance Committee of the college looks into the financial management • Financial management practices adhere to established standards of transparency and accountability. • The budgeting process is strategic and aligns with the institution's academic priorities. • Financial statements were found to be accurate and in compliance with accounting standards. 	<ul style="list-style-type: none"> • Resource mobilization for modernization of labs and improving research facility should be explored. • Explore innovative fundraising methods to broaden the financial support base. • Develop a comprehensive budget forecasting model to minimize variances. • Develop a long-term financial plan to ensure sustainability.
6.5	Internal Quality Assurance System	<p>The college has a structured system to monitor outcome of courses, value added courses.</p> <ul style="list-style-type: none"> • College has well established Internal Quality Assurance Cell as per the norms of UGC for monitoring and quality evaluation. • Regular feedback loops exist for faculty, students, 	<ul style="list-style-type: none"> • Enhance communication channels to ensure all stakeholders are well-informed about Internal Quality Assurance processes and outcomes. • Consider incorporating external peer reviews to gain diverse perspectives on quality

		<p>and other stakeholders and corrective actions are taken based on evaluations.</p> <ul style="list-style-type: none"> • IQAC is proactive in innovating curriculum on a regular basis. • Faculty and students' performance is evaluated effectively. 	assurance.
7.1	Institutional Values and Social Responsibilities	<ul style="list-style-type: none"> • The College has clearly defined mission and vision aligned with institutional values. • The college demonstrates awareness of environmental issues and has implemented sustainable practices on campus. • Positive steps have been taken to celebrate diversity through various cultural events and inclusive practices. • The college actively participates in community service projects, fostering a sense of responsibility among students. 	<ul style="list-style-type: none"> • Enhance communication of institutional values to all stakeholders. • Explore additional avenues for community engagement and partnerships. • Strengthen monitoring mechanisms for the implementation of ethical standards.
7.2	Best Practices	<ul style="list-style-type: none"> • One of the commendable best practices observed at Udai Pratap College is the offering of Short Term Certificate Courses during semester breaks. These courses provide students with opportunities to acquire additional skills beyond their regular academic curriculum. This initiative aligns with the contemporary demand for a diverse skill set in the job market. The courses appear to be well-designed, addressing relevant industry needs and contributing to the employability of the students. • Udai Pratap College actively engages in training the rural 	<ul style="list-style-type: none"> • The college should continue to assess the relevance of the short-term courses in the context of evolving industry demands and ensure that the curriculum remains up-to-date. • The college should consider conducting periodic evaluations of the impact of these programs on the rural community to measure effectiveness and identify areas for improvement.

		<p>community in the nearby areas as part of its social service outreach programs. This initiative showcases the institution's commitment to community development and its role as a responsible educational entity. The college's involvement in empowering the rural population with valuable skills is not only a commendable best practice but also reflects a sense of social responsibility.</p>	<ul style="list-style-type: none"> • To enhance the impact of outreach programs, the college may consider collaborating with external experts or organizations to provide diverse perspectives and expertise.
7.3	Institutional Distinctiveness	<ul style="list-style-type: none"> • The college's Agriculture farm serves as a vibrant hub for practical and research-oriented projects. Student engagement in hands-on experiences contributes significantly to their understanding of theoretical concepts and promotes experiential learning. • Noteworthy is the inclusion of indigenous breeds such as Gangatiri cows and Murrah buffaloes, along with exotic Jersey cows. • The College distinguishes itself through its special focus on the unique Kadaknath chicken breed native to the Jhabua district of Madhya Pradesh, India. Kadaknath is renowned for its black meat, exceptional taste, and medicinal values. • The initiative to make the farm's produce available to college staff and nearby residents at a reasonable price showcases a positive community impact. This outreach fosters a sense of social responsibility and strengthens the college's relationship with the local community. 	<ul style="list-style-type: none"> • Foster a culture of innovation and entrepreneurship by encouraging students to initiate and lead projects on the Agriculture farm. This could involve creating student-led enterprises related to agriculture, promoting a spirit of self-reliance and creativity. • Continue the commitment to investing in modern equipment and infrastructure for the Agriculture farm. Periodic updates and upgrades will ensure that students have access to the latest technologies, enhancing the overall learning experience.

Administrative Audit Report

S. No.	Criteria	Observations	Suggestions for improvement
1	Governance and Leadership	<p>The governance structure and leadership of Udai Pratap College play a pivotal role in its overall functioning. The audit has evaluated the efficiency and transparency of decision-making processes, adherence to statutory regulations, and the effectiveness of communication channels between the administration, faculty and students, and found that:</p> <ul style="list-style-type: none"> • The governance structure demonstrates transparency, but communication channels need improvement. • Decision-making processes are effective, but the benefits of active stakeholder engagement are yet to be explored. • Adherence to statutory regulations is generally strong; however, there is a need for regular compliance reviews. 	<ul style="list-style-type: none"> • Strengthen communication channels through regular town hall meetings and feedback sessions. • Implement a periodic review of decision-making processes to enhance stakeholder involvement. • Conduct regular compliance audits to ensure adherence to statutory regulations.
2	Infrastructure and Facilities	<p>A comprehensive examination of the college's infrastructure, including classrooms, laboratories, libraries, and sports facilities revealed that:</p> <ul style="list-style-type: none"> • The Physical infrastructure is well-maintained, but certain facilities require modernization. • Resources allocated to sports facilities need enhancement for better upkeep. • Library resources are adequate, but there is a need for 	<ul style="list-style-type: none"> • Develop a plan for modernizing specific facilities, prioritizing those crucial for academic and sports activities. • Allocate additional resources for the maintenance and improvement of sports facilities. • Initiate a digital transformation process for the library resources

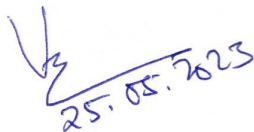
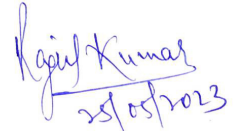
		updates and digitization.	
3	Financial Management	<p>The financial health of Udai Pratap College has been assessed, covering budget allocation, expenditure management, and revenue generation. The audit made following observations:</p> <ul style="list-style-type: none"> • Budget allocation is in line with institutional priorities; however, there is scope for more efficient expenditure. • Revenue generation mechanisms need diversification for long-term financial sustainability. • Financial reporting processes are robust but could be streamlined for greater clarity. 	<ul style="list-style-type: none"> • Conduct a comprehensive review of expenditure to identify areas for optimization. Internal financial audit by a committee of teachers may help in optimization of expenditure. • Explore new revenue streams, such as industry collaborations, to diversify income sources. • Enhance financial reporting processes for better transparency and accountability.
4	Research and Development	<ul style="list-style-type: none"> • Research activities are evident, but there is a need to promote interdisciplinary collaboration. • Facilities for research need expansion to accommodate growing demands. • Strategies to encourage faculty participation in research could be strengthened. 	<ul style="list-style-type: none"> • Facilitate interdisciplinary collaboration through structured research forums and events. • Invest in additional research facilities to accommodate the growing demand for research activities. • Develop incentives and recognition programs to encourage faculty participation in research.
5	Agriculture and Dairy Farm:	<p>The agriculture and dairy farm of the college have been reviewed in terms of productivity, sustainability, and integration with academic programs and found that:</p>	<ul style="list-style-type: none"> • Implement sustainable practices in agriculture and dairy operations, aligning with environmental standards. • Explore opportunities for further academic

	<ul style="list-style-type: none"> • The agriculture and dairy farm is well-established and integrated with academic programs. • There is potential to enhance sustainability practices and explore further academic integration. • Infrastructure improvements are needed for optimal utilization. 	<p>integration with the agriculture and dairy farm.</p> <ul style="list-style-type: none"> • Allocate resources for infrastructure improvements to enhance the farm's educational and research potential. •
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Conclusion

While fundamental rules and regulations are followed, and the college exhibits several strengths, addressing weaknesses and seizing opportunities is vital for sustained growth. The commitment to continuous improvement and quality enhancement is evident.

Signature of the Academic Panel Members

Subject Expert -1	Prof. Venkatesh Singh, Department of Physics, Central University of South Bihar Gaya, Bihar	 25.05.2023
Subject Expert – 2	Prof Rajesh Kumar Singh Department of Chemistry, Institute of Sciences, BHU, Varanasi (UP)	 25/05/2023