

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 19.01.2021 in the UGC Cell, Udai Pratap College, Varanasi

Present

1. Dr. G. S. Rathore	Principal/Chairman
2. Dr. Ramesh Dhar Dwivedi	Member
3. Dr. Raghvendra Pratap Singh	Member
4. Dr. Ajai Prakash Singh	Member
5. Dr. Manoj Prakash Tripathi	Member
6. Dr. Sanjeewa Kumar Singh	Member
7. Dr. Narendra Pratap Singh	Coordinator

Following decisions have been taken as per agenda: -

Agenda 1: Confirmation of minutes of meeting of IQAC held on 02.02.2020, 12.02.2020 and 01.10.2020.

Decision: Minutes of meeting of IQAC meeting held on 02.02.2020, 12.02.2020 and 01.10.2020 have been confirmed.

Agenda 2: Action taken report on the decision taken in the meeting of IQAC held on 02.02.2020, 12.02.2020 and 01.10.2020.

Decision: The report has been accepted.

Agenda 3: Discussion on the letters of Dr. Vipin Bahadur Singh and Dr. Shashi Kant Dwivedi, Physics Department, Udai Pratap College, Varanasi.

Decision: The matter was discussed in the IQAC meeting and it was decided that the issue of seniority of faculty members of the college did not come in the purview of IQAC. It entirely comes in to the purview of college and affiliating university administration and is governed by act and statute of the same.

Agenda 4: Discussion on the CAS promotion of the Teachers.

Decision: The issue of promotion of faculty members under career advancement scheme (CAS) was discussed in the meeting. It was informed that the process of CAS promotion is in progress. It was resolved that a letter is to be written to governing body of the college for nominating its representative in CAS promotion interview. It was also decided that a letter is to be sent to government nominee for seeking his/her availability on the date of CAS promotion interview.

Agenda 5: Discussion on the Accreditation of Agriculture faculty from ICAR.

Decision: The letter of Dr. Om Prakash Singh Dean Faculty of Agriculture regarding accreditation of agriculture faculty of Udai Pratap College, Varanasi by ICAR was elaborately discussed in the meeting. For the accreditation process a subcommittee from agriculture faculty was constituted. The following members were nominated for this subcommittee.

1. Dr. Anand Kumar Singh
2. Dr. Raghvendra Pratap Singh
3. Dr. Ajay Prakash Singh
4. Dr. Pushpraj Shivhare
5. Dr. Deo Narayan Singh

Agenda 6: Discussion on the submission of AQAR.

Decision: Dr. Ramesh Dhar Dwivedi, Department of Teachers Education was authorized to complete the process of AQAR submission.

Agenda 7: Discussion on evolution of a process for providing quality education in online mode during post Covid situation and training of faculty members for framing syllabus consisting of programme and course outcome (CO/PO) of each programme /course.

Decision: Due to outbreak of COVID 19 pandemic and subsequent nationwide lockdown imposed by Govt. of India, the general teaching and learning process were affected substantially. In this regard, the IQAC team came up with various solutions for managing and imparting quality education in online mode. Following the general SOP for COVID situation the alternate measures were taken to accomplish teaching and learning process without compromising in quality education. This includes providing e-content to the students and time to time counseling to improve their mental health. Also it was decided to include CO/PO in each programme/courses and faculty members are to be trained for inclusion of CO/PO.

Agenda 8: Improving and creating e-learning.

Decision: Due to onset of the COVID pandemic in early 2020 a sudden move to online teaching were mandatorily implemented. Thus, it was imperative to streamline the modus operandi of online classes. For that the faculty members were encouraged to develop e-content and also promote students to use other digital platforms like SWAYAM, UG/PG MOOCs, e-PG Pathshala, e-content on UPC portal etc.

The meeting ended with votes of thanks from the chair.


Coordinator

**Proceedings of the meeting of Internal Quality Assurance Cell (IQAC) held on 29.06.2021
in (Online mode), Udai Pratap Autonomous College, Varanasi**

Present

1. Dr. S. K. Singh	Principal/Chairman
2. Dr. Narendra Pratap Singh	Coordinator
3. Dr. Ramesh Dhar Dwivedi	Member
4. Dr. Ajay Prakash Singh	Member
5. Dr. Tumul Singh	Member
6. Dr. Devendra Kumar Singh	Member
7. Dr. Sanjewa Kumar Singh	Member
8. Dr. Rajeev Krishna Singh	Member
9. Dr. Anoop Kumar Singh	Member

Following decisions have been taken as per agenda:-

Agenda 1: Discussion on NEP 2020.

Decision: In view of UP state govt. order, a committee has already been constituted at college level to frame the rules & regulation as per direction of govt. It has been decided to implement NEP-2020 from the session 2021-22.

Agenda 2: To provide Seed Money/financial support to staff members for initiating research.

Decision: Proposals for the Institutional Seed money was discussed and decided to continue to provide the financial support and other facilities to faculty members for initiating research.

Agenda 3: Discussion on Academic calendar for the session 2021-22

Decision: The academic calendar of the college for the session 2021-22 has been discussed. IQAC coordinator explained about the execution of the academic calendar and it was resolved to execute academic calendar strictly.

Agenda 4: Discussion on Academic and Administrative Audit of the college.

Decision: It was discussed and decided to conduct academic and administrative audit every year.

Agenda 5: Plan of action for the academic year 2021-22 towards quality enhancement in the college.

Decision: Following plans of action have been decided for academic year 2021-22 towards quality enhancement of the college:

1. To start computer science, biotechnology as new subjects at UG level
2. To increase number of value-added courses
3. To increase number of quality research papers in UGC care listed Journals

4. To fill the vacant positions of teaching and non-teaching staff.
5. To increase equipments in the laboratory.
6. To purchase the books of latest edition.
7. To work in line with the green initiatives
8. To Implement NEP-2020 guideline
9. To start certificate and vocational courses.
10. To conduct workshop/lectures on IPR.

The meeting ended with votes of thanks from the chair.


Coordinator