

IQAC Meeting

Proceeding of the meeting of Internal Quality Assurance cell (IQAC) held on 02/09/2024 in the UGC Cell, Udai Pratap College, Varanasi.

List of Members present in the meeting:

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|---------------------------------|--------------------|
| 1. Prof. Dharmendra Kumar Singh | Principal/Chairman |
| 2. Prof. Narendra Pratap Singh | Coordinator |
| 3. Prof. Manoj Prakash Tripathi | Member |
| 4. Prof. Kuldeep Singh | Member |
| 5. Prof. Sanjay Kumar Shahi | Member |
| 6. Prof. Devendra Kumar Singh | Member |
| 7. Dr. Abhishek Singh | Member |
| 8. Prof. Sanjeewa Kumar Singh | Member |
| 9. Shri Himanshu Shekhar Singh | Member |

A meeting of internal members of IQAC Udai Pratap College, Varanasi was held in UGC Cell, on 02/09/2024 at 02.00 PM. The meeting started with welcome note by Coordinator. The following decisions have been taken as the agenda.

Agenda1. Confirmation of minutes of meeting of IQAC held on held on 25/06/2024.

Decision: Confirmed.

Agenda -2: To discuss the matter of CAS Promotion of some faculty members.

Decision: The CAS Promotion of certain faculty members is due in the current session. All these faculty members whose promotion is due, have submitted their appraisal report in IQAC . It is decided that a screening /evaluation committee for each individual promotion should be framed and the date of meeting of screening committee is to be decided. Meanwhile all the applications are to be scrutinized by the members of IQAC .

IQAC Meeting

Proceeding of the meeting of Internal Quality Assurance cell (IQAC) held on 25/03/2025 in the UGC Cell, Udai Pratap College, Varanasi.

List of Members present in the meeting:

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|---------------------------------|--------------------|
| 1. Prof. Dharmendra Kumar Singh | Principal/Chairman |
| 2. Prof. Manoj Prakash Tripathi | Coordinator |
| 3. Prof. Narendra Pratap Singh | Member |
| 4. Prof. Devendra Kumar Singh | Member |
| 5. Prof. Abhishek Singh | Member |
| 6. Dr. Deo Narayan Singh | Member |
| 7. Dr. Navin Kumar Jha | Member |
| 8. Dr. Ashwini Kumar Nigam | Member |

A meeting of internal members of IQAC Udai Pratap College, Varanasi was held in UGC Cell, on 25/03/2025 at 03.00 PM. The meeting started with a warm welcome of newly constituted IQAC. The following decisions have been taken as per the agenda.

Agenda 1. Confirmation of minutes of meeting of IQAC held on 02/09/24.

Decision: Confirmed.

Agenda -2: Regarding submission of AQAR for the years 2023-24 and 2024-25.

Decision: It is decided that AQAR for above mentioned years are to be submitted as soon as the window opens for its submissions. Before the opening of the portal window, all documents/data related with the matter are to be prepared. The following members of IQAC are assigned to complete the task.

1. Prof. M.P. Tripathi and Prof. D.K.Singh- Infrastructure and Learning resources, governance, Leadership and Management.
2. Prof. Tumul Singh- Institutional values and best practices.
3. Dr. Deo Narayan Singh- Student support and progression.
4. Dr. Navin Kumar Jha - Co-Curricular Aspects and Teaching Learning Evaluations.
5. Dr. Ashwini Kumar Nigam- Research, innovation and extension.

Agenda -3: Regarding organizing the science festival at college level.

Decision: It is decided that a science festival should be organized in the first week of April 2025 under the auspices of IQAC. Prof. Tumul Singh and Shri Satish Pratap Singh are assigned to make the necessary arrangements.

Agenda -4: Conduction of One day national seminar under the auspices of IQAC.

Decision: A one day National seminar is to be organized on 27/03/2025. Dr. Kartikey K. Yadav of BARC Mumbai is invited as Chief Guest and key note speaker of the event.

Agenda-5: Regarding a detail discussion about the report of NAAC.

Decision: It is decided that a meeting of all the members of IQAC is to be convened to discuss about the result and report of NAAC. In this meeting the focus should be given on analysis of marks obtained in different aspects of the report and action must be taken to overcome the objections raised in the report.

Agenda-6: Regarding a training program for staff members for updating the knowledge of new advancements in computer field and office automation

Decision: It is decided that a training program for staff members of the college, is to be launched so that these employees could be able to update their basic knowledge of computers and developments in the field of office automation.

Agenda 7:- A training program for faculty members to make them skilled with SAMARTH portal.

Decision: Since the higher education department of Uttar Pradesh Govt. has made it compulsory that the data of faculty members and non teaching staff is to be uploaded by individual personnel and all the CAS promotions of the faculty members are to be incorporated through SAMARTH portal of Uttar Pradesh Higher Education Department, so it is decided that a training program for faculty members should be launched, to make them acquainted with the procedures on SAMARTH.

Agenda -8: To cover both sides of the road (in front of central library) from main gate to college building gate by net-fencing and construct a parking for vehicles.

Decision: It is decided that road in front of central Library (from main gate to college building gate) must be covered with net-fencing and a new parking should be constructed on empty land beside the central library.

Agenda -9: Conversion of traditional classrooms into Smart Class Rooms.

Decision: It is decided that apart from existing smart classrooms, eight more class rooms are to be equipped with smart board facilities in the currents session so that these classrooms may be converted in smart classrooms.

Agenda -10: Related with sending new /fresh proposal to DST for having FIST grants.

Decision: As the Utilization Certificate of the old DST FIST grant has been submitted to DST so it is decided that a new /fresh proposal for FIST (Fund for Improvement of S&T Infrastructure) Grant is to be sent to DST.

Agenda -11: To apply for organizing the Faculty Development Programs (FDP) and start Malaviya Mission Teacher Training Programme at college.



Decision: All the members of the IQAC opined that college should run FDP Programs for which proposal should be sent to UGC. The college must also apply to launch orientation and refresher courses for faculty members under **Malaviya Mission Teacher Training** schemes.

Agenda -11: Strict adherence to 75% attendance of students in classes.

Decision: The College has a glorious past of following the rule of 75% attendance of students for appearing in examinations. Due to COVID-19 the rule was relaxed for few years .Now it is decided that this 75% attendance must be strictly followed from the session 2025-26.

Agenda -12: To run a training program for AI.

Decision: Decided that a training programme /seminar should be organized on AI.

Agenda -13: Revival of old MOU's and signing new MOU's.

Decision: It is decided that those MOU's which has been signed between college and other institutions should be revived. Apart for from existing MOU's, the departments are advised to sign new MOU's at their own level.

