

**Proceeding of the meeting of Internal Quality Assurance Cell (IQAC) held on 30.08.2023
Udai Pratap Autonomous College, Varanasi**

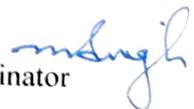
1. Prof. Dharmendra Kumar Singh	Principal/Chairman
2. Prof. Narendra Pratap Singh	Coordinator
3. Prof. Manoj Prakash Tripathi	Member
4. Prof. Kuldeep Singh	Member
5. Prof. Sanjay Kumar Shahi	Member
6. Prof. Devendra Kumar Singh	Member
7. Prof. Sanjeewa Kumar Singh	Member
8. Shri Himanshu Shekhar Singh	Member
9. Er. A. K. Singh	Special Invitee

Agenda 1: Discussion about filling the columns in online application for the extension of Autonomous Status of the College.

Decision: In the online application form for the extension of Autonomy of the college beyond the date 30-11-2023, the form has several columns to be filled which requires special attention. Regarding different columns asked in the form, the following decisions are taken.

1. In the column “Whether the Building is audited for fire safety by designated authorities” it is decided that the old fire safety certificate available in the college is to be uploaded in the form and process for obtaining a new safety certificate from designated authorities is to be started as soon as possible. Dr. Saurabh Kumar Singh (Estate officer Udai Pratap College) is to be authorized for speedier functioning of the process.
2. In the column of “Upload occupancy certificate/completion certificate/Building License/Form D....” of the application form, completion / occupancy certificates from competent authorities (like PWD/Nagar Nigam/ Local Development authorities) of various buildings constructed in the college premises is needed. As buildings of the college are quite old and no occupancy certificates/completion certificate is available in the college, so it is decided that such kind of occupancy/completion certificate is to be issued by college principal and countersigned by college engineer. This is to be further uploaded in the form.
3. In the column “Upload Approved Plan by competent Authority/Architect” it is decided that Dr. Saurabh Singh, Estate officer Udai Pratap College will make it available the approved Plan with the help of college engineer Er. A. K. Singh.

The meetings concluded with the vote of thank to the chair.


Coordinator

Proceeding of the meeting of Internal Quality Assurance Cell (IQAC) held on 25.09.2023
Udai Pratap Autonomous College, Varanasi

Present

1. Prof. Dharmendra Kumar Singh	Principal/Chairman
2. Prof. Narendra Pratap Singh	Coordinator
3. Prof. Manoj Prakash Tripathi	Member
4. Prof. Tumul Singh	Member
5. Prof. Kuldeep Singh	Member
6. Prof. S. K. Shahi	Member
7. Prof. D.K. Singh	Member
8. Dr. Abhishek Singh	Member
9. Prof. Sanjeewa Kumar Singh	Member
10. Dr. Navin Kumar Jha	Special Invitee
11. Dr. Sunil Kumar Singh	Special Invitee
12. Dr. Atul Pratap Pandey	Special Invitee
13. Dr. Sanjai Kumar Swarnkar	Special Invitee
14. Sri Souvik Garani	Special Invitee
15. Shri Himanshu Shekhar Singh	Member

Agenda : Discussion about filling and submission of IQA for 4th cycle of NAAC Accreditation.

Decision: Following decisions were taken.

1. Decided that IQA is to filled and submitted by this week for 4th cycle of NAAC.
2. It is decided that Ph.D. in all the subjects at college level is to be considered as single Ph.D. programme.
3. B.Sc. (Bio) & B.Sc.(Math)are to be considered as two distinct programmes.
4. All diploma programmes run in the college, are to be considered as add on course in the metric no.1.3.2 along with certificate course & hands on training programmes of at least 30 hours.
5. Decided that meeting of IQAC will be arranged at regular interval/weekly.
6. The duty for filling SSR (criteria wise) is to be done by the members of the IQAC as it was already decided in the IQAC meeting dated 23.02.2023.
7. The members of IQAC are advised to sit at least two hours daily in IQAC office to look after the progress in filling SSR

The meetings concluded with the vote of thank to the chair.


Coordinator

**Proceeding of the meeting of Internal Quality Assurance Cell (IQAC) held on 27.03.2024
Udai Pratap Autonomous College, Varanasi**

Present

1. Prof. Dharmendra Kumar Singh	Principal/Chairman
2. Prof. Narendra Pratap Singh	Coordinator
3. Prof. Manoj Prakash Tripathi	Member
4. Prof. Tumul Singh	Member
5. Prof. Kuldeep Singh	Member
6. Prof. S. K. Shahi	Member
7. Prof. D.K. Singh	Member
8. Dr. Abhishek Singh	Member
9. Prof. Sanjeeva Kumar Singh	Member
10. Shri Himanshu Shekhar Singh	Member
11. Er. A. K. Singh	Special Invitee

Approval of proceedings of last meeting:

Agenda No. 1: SSR has been submitted for the 4th cycle of accreditation and the process of DVV has been completed by NAAC. Keeping in view, the upcoming visit of NAAC peer team in coming months, the IQAC members met to discuss and review the college preparedness for the inspection. The following issues were raised in the meeting and some suggestions were given:

1. Cleanliness and sanitation of college campus
2. Maintenance of Electrical appliances such as water coolers, ACs etc.
3. For the upcoming visit by NAAC, various committees comprising of faculty members, technicians and non-teaching staff members are to be formed. These committees will include Discipline committee, Women's hostel facilities committee, Sanitation committee, Welcome and Transportation management committee, Day Care centre committee, Teaching Learning and ICT facilities committee, Extension Activities Committee, Finance matter related committee, SSR Binding committee, Sports Committee, Yoga and Meditation centre committee, Fooding and Lodging committee, Cultural Committee, Interaction with students committee, Interaction with Alumni committee etc.

The meeting ended with vote of thanks by the chair and his appeal to whole college fraternity for having active participation during NAAC visit and making it successful.



IQAC Meeting

Proceeding of the meeting of Internal Quality Assurance cell (IQAC) held on 25/06/2024 in the UGC Cell, Udai Pratap College, Varanasi.

List of Members present in the meeting:

1. Prof. Dharmendra Kumar Singh	Principal/Chairman
2. Prof. Narendra Pratap Singh	Coordinator
3. Prof. Manoj Prakash Tripathi	Member
4. Prof. Tumul Singh	Member
5. Prof. Sanjay Kr. Shahi	Member
6. Prof. Devendra Kumar Singh	Member
7. Dr. Abhishek Singh	Member
8. Prof. Sanjeewa Kumar Singh	Member
9. Shri Himanshu Shekhar Singh	Member

A meeting of internal members of IQAC Udai Pratap College, Varanasi was held in UGC Cell, on 25/06/2024 at 01.00 PM. The meeting started with welcome note by Coordinator. The following decisions have been taken as the agenda.

Agenda1. Confirmation of minutes of meeting of IQAC held on held on 27.03.2024

Decision: Confirmed.

Agenda -2: To discuss the result of 4th cycle of NAAC visit.

Decision: The coordinator of IQAC extended his sincere vote of thanks to all the members of IQAC and all the faculty members for securing NAAC A Grade. He also extended his heartiest vote of thanks to the Principal, college administration and Management Committee for their unwavering support for obtaining such a nice result. In the meeting, it is decided to give more emphasis on those areas where college could not more score as it was expected. In next cycle, plan should be made to overcome this.

Agenda -3: To run the academic activities as per the Academic calander.

Decision: It is decided that the academic activities of the college must go on according to the academic calendar sent by state government. The admissions, Classes and examinations should be completed in the time frame limit set by the government.

Agenda -4: To conduct orientation programs for newly admitted students.

Decision: It is decided that orientation programs for newly admitted students should be organized at department level just after the completion of admissions, so that new comers may be well acquainted with the rules / regulations, code/conduct and ethics.

Agenda -5: To organize a seminar/conference on personality and creativity of Pujya Rajarshi Udai Pratap Singh Ju Deo and frame a curriculum based on it.

Decision: It is decided that a seminar should be organized on the personality and creativity of Pujya Rajarshi Udai Pratap Singh Ju Deo. It is also decided that a curriculum should be framed as a co-curricular course which will include the life sketch, benevolence and his philanthropic contributions to the society.

Agenda -6: To start some new vocational courses.

Decision: It is decided that some new vocational courses namely electric network (Department of Physics), Creative writing in English (Department of English), Mushroom Cultivation (Department of Botany), Basic of organic farming (Department of Soil Science and Agriculture Chemistry).

Agenda -7: Regarding more conduction of seminar and conferences.

Decision: It is decided that each department must organize seminar and conferences in different field of specialization.