



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

|                                                                  |                                |
|------------------------------------------------------------------|--------------------------------|
| <b>Part A</b>                                                    |                                |
| <b>Data of the Institution</b>                                   |                                |
| <b>1.Name of the Institution</b>                                 | Udai Pratap College, Varanasi  |
| • Name of the Head of the institution                            | Prof. Dharmendra Kumar Singh   |
| • Designation                                                    | Principal                      |
| • Does the institution function from its own campus?             | Yes                            |
| • Phone No. of the Principal                                     | 9412677448                     |
| • Alternate phone No.                                            |                                |
| • Mobile No. (Principal)                                         | 9412677448                     |
| • Registered e-mail ID (Principal)                               | principalupc@gmail.com         |
| • Address                                                        | Udai Pratap College, Bhojubeer |
| • City/Town                                                      | Varanasi                       |
| • State/UT                                                       | Uttar Pradesh                  |
| • Pin Code                                                       | 221002                         |
| <b>2.Institutional status</b>                                    |                                |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 29/07/1991                     |
| • Type of Institution                                            | Co-education                   |
| • Location                                                       | Urban                          |
|                                                                  |                                |

|                                                                                                                                                                                                  |                                                                                                                                                             |      |                       |               |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------|---------------|-------------|
| • Financial Status                                                                                                                                                                               | Grants-in aid                                                                                                                                               |      |                       |               |             |
| • Name of the IQAC Co-ordinator/Director                                                                                                                                                         | Prof. Narendra Pratap Singh                                                                                                                                 |      |                       |               |             |
| • Phone No.                                                                                                                                                                                      | 9984755553                                                                                                                                                  |      |                       |               |             |
| • Mobile No:                                                                                                                                                                                     | 9984755553                                                                                                                                                  |      |                       |               |             |
| • IQAC e-mail ID                                                                                                                                                                                 | upciqac@gmail.com                                                                                                                                           |      |                       |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>                                                                                                                         | <a href="https://www.upcollege.ac.in/about/igac/SSR">https://www.upcollege.ac.in/about/igac/SSR</a>                                                         |      |                       |               |             |
| <b>4.Was the Academic Calendar prepared for that year?</b>                                                                                                                                       | Yes                                                                                                                                                         |      |                       |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:                                                                                                                          | <a href="https://www.upcollege.ac.in/document/pdf/academic-calender-2021-22.pdf">https://www.upcollege.ac.in/document/pdf/academic-calender-2021-22.pdf</a> |      |                       |               |             |
| <b>5.Accreditation Details</b>                                                                                                                                                                   |                                                                                                                                                             |      |                       |               |             |
| Cycle                                                                                                                                                                                            | Grade                                                                                                                                                       | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1                                                                                                                                                                                          | B++                                                                                                                                                         | Nil  | 2006                  | 02/02/2006    | 01/02/2011  |
| Cycle 2                                                                                                                                                                                          | B                                                                                                                                                           | 2.68 | 2013                  | 05/01/2013    | 04/01/2018  |
| Cycle 3                                                                                                                                                                                          | B                                                                                                                                                           | 2.29 | 2018                  | 30/11/2018    | 29/11/2023  |
| <b>6.Date of Establishment of IQAC</b>                                                                                                                                                           |                                                                                                                                                             |      | 28/04/2010            |               |             |
| <b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b> |                                                                                                                                                             |      |                       |               |             |
|                                                                                                                                                                                                  |                                                                                                                                                             |      |                       |               |             |

| Institution/ Department/Faculty/School | Scheme                                | Funding Agency | Year of Award with Duration | Amount   |
|----------------------------------------|---------------------------------------|----------------|-----------------------------|----------|
| Udai Pratap College, Varanasi          | College with Potential for Excellence | UGC            | 30/09/2011                  | 10000000 |
| Udai Pratap College, Varanasi          | DST-FIST                              | DST            | 15/02/2012                  | 9600000  |
| Udai Pratap College, Varanasi          | DBT Star College                      | DBT- New Delhi | 11/06/2013                  | 8500000  |
| Udai Pratap College, Varanasi          | DBT Star Status                       | DBT- New Delhi | 01/01/2019                  | 12600000 |

#### 8. Provide details regarding the composition of the IQAC:

|                                                                                                                                   |                           |  |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|--|
| <ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul> | <a href="#">View File</a> |  |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|--|

#### 9. No. of IQAC meetings held during the year

4

|                                                                                                                                                                    |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul> | <b>Yes</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

|                                                                                                                              |                  |  |
|------------------------------------------------------------------------------------------------------------------------------|------------------|--|
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul> | No File Uploaded |  |
|------------------------------------------------------------------------------------------------------------------------------|------------------|--|

#### 10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

|                                                                              |  |
|------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul> |  |
|------------------------------------------------------------------------------|--|

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

\* Organization of popular talks in each subject. \* Computerization

of administrative Office and Finance office of the college. \* To improve the infrastructure and amenities of the college. \* Procuring modern instruments for Science Departments. \* To continue the compulsory 75% attendance for appearing in the examination

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

| Plan of Action                               | Achievements/Outcomes                                                                                                                               |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Upgradation of Infrastructure                | Upgradation of infrastructure completed                                                                                                             |
| Website upgradation                          | Website upgraded and the domain name changed from www.upcollege.org to www.upcollege.ac.in                                                          |
| Increment in extension activities            | Extension activities increased                                                                                                                      |
| Academic quality Audit                       | Quality audit reports for key area for improvement for improving overall quality as per NAAC criterion were shared with the concerned stakeholders. |
| Conduct of NAAC Awareness Training / Seminar | NAAC Awareness Seminar /Training on Quality Education System in Higher Education was conducted by IQAC cell of Udai Pratap College, Varanasi        |

**13. Was the AQAR placed before the statutory body?**

No

- Name of the statutory body

| Name of the statutory body | Date of meeting(s) |
|----------------------------|--------------------|
| Nil                        | Nil                |

**14. Was the institutional data submitted to AISHE ?**

Yes

- Year

| Year    | Date of Submission |
|---------|--------------------|
| 2021-22 | 31/01/2023         |

### 15. Multidisciplinary / interdisciplinary

The College is keen to develop interdisciplinary and multidisciplinary courses combining contents, theories, methodologies and perspectives relevant to the contemporary world. The flexibility to choose subjects from science and humanities with the ability to also learn sports will give students wider range of subjects to choose without any restrictions. This kind of approach will foster intellectual curiosity, a critical thought process, leadership and teamwork skills, a sense of commitment and heightened sensitivity to one's socio-cultural environment. College allows the students to learn and explore subjects of various disciplines and are not limited to a particular curriculum. All the UG and PG programs are in nature multidisciplinary as well as interdisciplinary. The college has organised various webinar, Workshop/ training programmes/lectures series covering components of skill development in diverse areas.

IN NEP 2020 each and every student have to study one minor course from other faculty which provide them to study interdisciplinary and multidisciplinary courses.

### 16. Academic bank of credits (ABC):

College has implemented NEP2020 in which students multiple entry and exit options. ABC enables students' mobility across Higher Education institutions. The College is prepared to follow the principle of distributed and flexible teaching-learning that allows a student to learn as per her convenience, drop education mid-way and pick it up again as per their choice and continuance. The college has sent e-mail to UGC/MoE for implementing the Academic Bank of Credit as per the guidelines of UGC.

College has implemented Academic Bank for College and University Students of Uttar Pradesh (ABACUS-UP) which is a student-centric academic service portal established and managed by Higher Education Department of Government of Uttar Pradesh. It paves the way for seamless student mobility amongst and within degree-granting Higher Education Institutions (HEIs) of U.P., through a formal system of credit recognition, credit accumulation, credit transfer and credit redemption, with the view to promote distributed and flexible teaching-learning.

**17.Skill development:**

Skill based learning is essential for students of the 21st century. The need of the hour is to concentrate on critical thinking abilities, analytical skills, and communication skills and enhance emotional intelligence. College has implemented NEP 2020 from this session (2021-22) which will play a crucial role in the holistic development of a child. Skill development is a vital tool to empower graduate and postgraduate students to become equipped for the globalized job market. It is an important aspect that enhances employability. Skills augment one's academic status and improve competency levels of students.

College has introduced 13 vocational courses in various disciplines, and 4 courses are compulsory for each student taking admission at UG level. For PG Students, college is running PGDCA and PGDES as add on courses for skill development.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College develops courses including Indian Knowledge System wherever is applicable by giving emphasis on learning mother tongue along with other languages. In college we have Bharteeya Bhasha Kendra where 14 Indian languages may be learned by the students. The college has introduced ancient Indian knowledge system in syllabi of various subjects of BA, BCom and BSc.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The curriculum of the Udaï Pratap College, Varanasi is aligned with the vision, mission and objectives of the college. The college provides good teaching and learning to its students to create a pool of highly skilled workforce capable of dealing holistically the local, national and global challenges of an ever-changing society. Further, the college is committed to improve its teaching and learning further by modifying the syllabus of the offered course according to the needs of academia, industry and society.

The college offers UG, PG and PhD programs. The syllabus of these offered courses clearly defines the learning objectives and outcomes. The teaching pedagogy and the assessment/ evaluation patterns are accordingly designed and aligned for these courses to fulfil the requirements of these courses in terms of the learning objectives and outcomes.

The college has implemented its academic programs according to the

National Education Policy - 2020 to make higher education more meaningful. Our academic programs offer flexibility through Choice Based Credit System (CBCS) to the students. The CBCS pattern is a key player of outcome-based learning and helps the college to enhance the capabilities of students in terms of skills and knowledge as to increase their employability. Each program is defined in terms of credits that in turn reflect the quantum of syllabus and the number of hours of teaching per week.

**Curriculum design and development process:**

Syllabus designing/updating is being carried out by the departments through Board of Studies (BoS) composed of all the faculty members of the respective departments along with the subject experts from other institutions. The BoS-approved syllabus is further reviewed by the Academic Council of the college for final approval. The curriculum is designed/regularly updated keeping in view the needs of the various stakeholders involved which include educational policies of the state and Central Government and the global needs, while serving the cause of national development and regional requirements.

**20.Distance education/online education:**

Online education maximize the benefits of digital learning. Online education provides ample flexibility to students to learn and explore as per their requirements at their pace. UIdai Pratap College has e-learning portal on which teacher uploads the e-learning material. During the pandemic, most of the classes were conducted online and faculty members and students have gained experience on working with digital tools such as Moodle, Google tools, Online Whiteboards, YouTube to develop and deliver e-content, short videos, interactive power point presentations and other online content. With offline classes being pursued at present, the faculty and students at the institute are looking forward towards blended learning as it integrates the learning experience with a humane aspect. Therefore, the students can gain from the benefit of online teaching along with face-to-face interaction with tutor and fellow pupils. Students are also encouraged to engage in courses offered by online portals such as Swayam to widen their sphere of knowledge and understanding and sharpen their skills. For science subjects, virtual lab can be created wherein students can practice their theoretical knowledge and make the course content available in different languages.

**Extended Profile**

| <b>1.Programme</b>                                                                                        |                           |
|-----------------------------------------------------------------------------------------------------------|---------------------------|
| 1.1<br>Number of programmes offered during the year:                                                      | <b>24</b>                 |
| File Description                                                                                          | Documents                 |
| Institutional Data in Prescribed Format                                                                   | <a href="#">View File</a> |
| <b>2.Student</b>                                                                                          |                           |
| 2.1<br>Total number of students during the year:                                                          | <b>5077</b>               |
| File Description                                                                                          | Documents                 |
| Institutional data in Prescribed format                                                                   | <a href="#">View File</a> |
| 2.2<br>Number of outgoing / final year students during the year:                                          | <b>1655</b>               |
| File Description                                                                                          | Documents                 |
| Institutional Data in Prescribed Format                                                                   | <a href="#">View File</a> |
| 2.3<br>Number of students who appeared for the examinations conducted by the institution during the year: | <b>4747</b>               |
| File Description                                                                                          | Documents                 |
| Institutional Data in Prescribed Format                                                                   | <a href="#">View File</a> |
| <b>3.Academic</b>                                                                                         |                           |
| 3.1<br>Number of courses in all programmes during the year:                                               | <b>674</b>                |
| File Description                                                                                          | Documents                 |
| Institutional Data in Prescribed Format                                                                   | <a href="#">View File</a> |
| 3.2<br>Number of full-time teachers during the year:                                                      | <b>141</b>                |



| File Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Documents                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Institutional Data in Prescribed Format                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <a href="#">View File</a> |
| 3.3<br>Number of sanctioned posts for the year:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>155</b>                |
| <b>4.Institution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                           |
| 4.1<br>Number of seats earmarked for reserved categories as per GOI/State Government during the year:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>1281</b>               |
| 4.2<br>Total number of Classrooms and Seminar halls                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>40</b>                 |
| 4.3<br>Total number of computers on campus for academic purposes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>310</b>                |
| 4.4<br>Total expenditure, excluding salary, during the year (INR in Lakhs):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>77.73</b>              |
| <b>Part B</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                           |
| <b>CURRICULAR ASPECTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                           |
| <b>1.1 - Curriculum Design and Development</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                           |
| 1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.                                                                                                                                                                                                                                                                                                                                                                                                               |                           |
| <p>The college has the systematic procedure for development, revision and implementation of curriculum of all the Departments. The curriculum is designed carefully by addressing the opportunities existing in regional, national and global level with all necessary fundamentals. The factors considered for design of curriculum are:</p> <p>(i) Syllabus of various reputed Indian and International Universities (ii) Model curriculum prescribed by UGC and state government (iii) Syllabi of various competitive exams.</p> <ul style="list-style-type: none"> <li>The Course Outcomes (COs) for every course is mapped with the Program Outcomes (POs) and the Program Specific Outcomes</li> </ul> |                           |

(PSOs) of the program.

The Institute keenly observes the attainments of POs, PSOs and COs for the respective programs which intern relates to Vision and Mission.

The initial version of the curriculum is prepared by having the above design criteria, through discussions with stakeholders. The proposed curriculum is then discussed Department and is put forth to BOS. The curriculum is then placed for approval to the Academic Council (AC).

The academic autonomy of the Institution provides the opportunity to frequently revise the curriculum based on needs and suggestions from various stake holders, UGC and State Government. In 2020-21 the syllabus of all UG programmes have been revised as per guidelines of NEP-2020.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload additional information, if any | No File Uploaded |
| Link for additional information       | Nil              |

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

| File Description                                 | Documents                 |
|--------------------------------------------------|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | <a href="#">View File</a> |
| Details of syllabus revision during the year     | <a href="#">View File</a> |
| Any additional information                       | No File Uploaded          |

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

92

| File Description                                                                            | Documents                 |
|---------------------------------------------------------------------------------------------|---------------------------|
| Curriculum / Syllabus of such courses                                                       | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | No File Uploaded          |
| MoUs with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Any additional information                                                                  | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

273

| File Description                                        | Documents                 |
|---------------------------------------------------------|---------------------------|
| Minutes of relevant Academic Council/BoS meetings       | <a href="#">View File</a> |
| Any additional information                              | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

| File Description                                     | Documents                 |
|------------------------------------------------------|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | No File Uploaded          |
| Any additional information                           | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

College integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics

into the Curricula. The Women Cell is established in the college, actively organizes seminars, workshops on gender issues. The experts from the field of gender sensitization are invited to deliver the lectures on the rights of women and protection against their violation. Complaints of sexual harassment and issues of gender discrimination are lodged with the Women Cell. The course on Human Values and Environmental Studies has been made compulsory to be taken by all the students at UG level. The course intends to create a sense of how to be more responsible towards the environment. The college is also having a botanical garden in which some rare species of plants are available.

NSS unit conducts several campaigns like Swachh Bharat Abhiyan, 'No Plastic Bag' campaign and Beti Bachao Programme to take forward successfully the initiatives launched by Honourable Prime Minister. All the degradable waste and cow dung from the college campus are collected and put into compost pit for the gardens and agriculture farm. The tree plantation drives have also been initiated by the NCC and NSS volunteers who plant trees in the campus.

| File Description                                                                                                                                                              | Documents        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | No File Uploaded |
| Any additional information                                                                                                                                                    | No File Uploaded |

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

24

| File Description                                               | Documents                 |
|----------------------------------------------------------------|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4120

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

609

| File Description                                                                                      | Documents                 |
|-------------------------------------------------------------------------------------------------------|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information                                                                            | No File Uploaded          |

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

| File Description                                                                                                      | Documents                                                               |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Provide the URL for stakeholders' feedback report                                                                     | <a href="https://www.upcollege.ac.in/">https://www.upcollege.ac.in/</a> |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | No File Uploaded                                                        |
| Any additional information                                                                                            | No File Uploaded                                                        |

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

| File Description                              | Documents                                                               |
|-----------------------------------------------|-------------------------------------------------------------------------|
| Provide URL for stakeholders' feedback report | <a href="https://www.upcollege.ac.in/">https://www.upcollege.ac.in/</a> |
| Any additional information                    | No File Uploaded                                                        |

**TEACHING-LEARNING AND EVALUATION**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>2.1 - Student Enrollment and Profile</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                           |
| <b>2.1.1 - Enrolment of Students</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                           |
| <b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |
| 2128                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                           |
| File Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Documents                 |
| Any additional information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No File Uploaded          |
| Institutional data in prescribed format                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <a href="#">View File</a> |
| <b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                           |
| 1281                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                           |
| File Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Documents                 |
| Any additional information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <a href="#">View File</a> |
| <b>2.2 - Catering to Student Diversity</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                           |
| 2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                           |
| <p>The institution accesses the learning level of students at the time of orientation of students and during the process of teaching-learning. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books caters to the needs of both slow and advanced learners. The library provides atmosphere for conducive learning to both slow and advanced learners.</p> <p>The slow learners and advanced learners of a subject are identified by the concerned faculty based on their active participation, involvement, performance in the class room/practical lab. Accordingly, based on their performance different strategies are adopted in order to improve their performance. For slow learners, we organize personal, academic and social counselling, concept clarification and problem solving exercises. Remedial classes are also organized for them. For advance learner, faculty provides additional reference material, books, reviews, articles and reports and encourages them for internet surfing.</p> |                           |

Students are divided into groups of 10 to 15 and each group has a faculty advisor to provide academic and personal guidance to the students. The faculty members carefully monitor the regularity of attendance and performance of the students in internal tests/viva-voce/semester examinations accordingly the students are advised to improve their performance.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 2.2.2 - Student – Teacher (full-time) ratio

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 30/06/2022 | 5077               | 141                |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The method of teaching and learning in the college has following characteristics-

- Participatory learning activities like presentation of seminars and assignments/project work by referring to listed bibliography; collection of information from Internet and on-line data bases is encouraged.
- Workshop method is used for training of students in various skills.
- B.Ed. pupil teachers in the Faculty of Education are send to practicing schools for 20 weeks to complete their internship programme. Agriculture faculty has a provision of one semester for Rural Agricultural Work Experience (RAWEX) programme. Through this programme students get interacted with farmers and subject specialists while living in rural habitation.
- Study tours and excursions are organized for UG and PG students by several departments.

Such activities contribute to self management of knowledge development, skill formation in the student and provides requisite platform to the student to become confident and self reliant.

The students and the faculty keep pace with recent developments in their discipline by perusing research journals, latest reference books, participating in national/international seminars and Faculty development Programme. The PG students are encouraged to give seminars on recent topics.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional Information   | Nil              |

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Institute follows ICT enabled teaching in addition to the traditional classroom education.

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, quizzes, group discussions, assignments, quiz/tests/viva and laboratory work.
3. Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.
4. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

The following tools are used by the Institute ICT Tools Projectors, Desktop and Laptops, Printers, Photocopier machines , Scanners. Three seminar halls are equipped with all digital facilities. Digital Library resources (DEL NET, MYLOFT etc) are used.



| File Description                                                                                                             | Documents        |
|------------------------------------------------------------------------------------------------------------------------------|------------------|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | Nil              |
| Upload any additional information                                                                                            | No File Uploaded |

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

141

| File Description                                                            | Documents                 |
|-----------------------------------------------------------------------------|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | No File Uploaded          |

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared and presented before the statutory bodies for approval. The approved one is published on the college website. The academic calendar shows all the relevant information regarding the teaching schedule, dates of internal examinations, and end-semester examinations. The Departments and the Controller of Examinations prepare their perspective action plans for the academic year and submit them to the Principal for approval by the Academic Council. The centralized timetable, for UG and PG programs is prepared separately by Time table committee and time slot allotted for each department. Each department prepares the timetable in allotted slot for the UG program and PG programs. The teaching plan for each course is prepared by the concerned teacher as per the curriculum, at the beginning of each semester .

| File Description                                                | Documents        |
|-----------------------------------------------------------------|------------------|
| Upload the Academic Calendar and Teaching Plans during the year | No File Uploaded |

## 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full-time teachers against sanctioned posts during the year****141**

| File Description                                               | Documents                 |
|----------------------------------------------------------------|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year****122**

| File Description                                                                                                                                    | Documents                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information                                                                                                                          | No File Uploaded          |

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)****2125**

| File Description                                                                              | Documents        |
|-----------------------------------------------------------------------------------------------|------------------|
| List of teachers including their PAN, designation, Department and details of their experience | No File Uploaded |
| Any additional information                                                                    | No File Uploaded |

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****18**

| File Description                                                                                                   | Documents        |
|--------------------------------------------------------------------------------------------------------------------|------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | No File Uploaded |
| Any additional information                                                                                         | No File Uploaded |

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

64

| File Description                                                                                    | Documents        |
|-----------------------------------------------------------------------------------------------------|------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | No File Uploaded |
| Upload any additional information                                                                   | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has an examination policy based on the guidelines of University and state government. The Controller of Examinations with the Principal, deputy controllers of examination, examination committees and Staff, carried out functioning of the examination system through consequent meetings. Credit Based Semester System is followed for all the programmes with Semester end Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). There is a continuous internal assessment for every course. Examination Management System at College is completely automated and ICT enabled. The IT integrations has been enabled in the entire examination process and helps in speeded functioning of the system while making the whole process more transparent. The reforms in Examination Management System during the year include: 1. Introduced coding on answer scripts to ensure confidentiality during valuation of answer scripts. 2. Provisional Degree Certificate was issued by the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College has ensured that the program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on the website and communicated to teachers and students. The Course outcomes of the various courses are communicated to the students before the commencement of each course by the concerned faculty in charge.

The College ensures the attainment of programme outcomes, programme specific outcome and course outcome mentioned in respective programme and courses and thus, college focuses on outcome based teaching-learning. Students' performance is assessed keeping in mind that outcomes are achieved through the competencies attained in terms of development various skills. Both direct and indirect assessment methods are used to attain course outcomes. Direct assessment includes continuous assessment and end-semester examinations to test the students' knowledge, understanding, problem-solving skills etc. Indirect assessment includes feedback of stakeholders including industry and alumni.

The continuous assessment is carried out to evaluate various skills, including knowledge, comprehension, understanding, attitudes etc. Students' selection through the placement process is a prime measure to show the attainment of POs, PSOs and COs. The admission of different students in higher education institutions of repute across India, number of NET/JRF qualified, CSIR qualified students also explain the success of the programme outcomes.

| File Description                                         | Documents                                            |
|----------------------------------------------------------|------------------------------------------------------|
| Upload COs for all courses (exemplars from the Glossary) | No File Uploaded                                     |
| Upload any additional information                        | No File Uploaded                                     |
| Link for additional Information                          | <a href="http://upcollege.ac.in">upcollege.ac.in</a> |

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. The continuous evaluation is done through tests, quizzes, written assignments, oral presentations, field work and so on.

The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

The attainment of programme outcomes is measured through students' progression to higher studies, either in U P College or in any higher educational institution in India or abroad. Another, measurement of attainment is students' placement in companies and institutions.

The College has also utilized student satisfaction survey developed by NAAC. College used this to seek feedback on its own, for measuring the attainment level of course, and programme outcomes.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |

**2.6.3 - Pass Percentage of students****2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution****1497**

| File Description                                                                                      | Documents                 |
|-------------------------------------------------------------------------------------------------------|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a> |
| Upload any additional information                                                                     | No File Uploaded          |
| Paste link for the annual report                                                                      | Nil                       |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://www.upcollege.ac.in/about/igac/SSR>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Due to limited resources, the college may not be able to fund all the research activities taken up by the faculty and students. Faculty are encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student.

The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for UGC Care listed publications.

The college gives a free hand to report research results and

findings. However, a thorough review is done for all research proposals seeking funding from various funding agencies by consulting the research committee. Research Centers are established in various departments of the college with necessary software and computing facilities for carrying out research activities.

| File Description                                                                                                         | Documents        |
|--------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | No File Uploaded |
| Provide URL of policy document on promotion of research uploaded on the website                                          | Nil              |
| Any additional information                                                                                               | No File Uploaded |

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

10

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | No File Uploaded |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | No File Uploaded |
| List of teachers receiving grant and details of grant received                                              | No File Uploaded |
| Any additional information                                                                                  | No File Uploaded |

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

| File Description                                                  | Documents        |
|-------------------------------------------------------------------|------------------|
| e-copies of the award letters of the teachers                     | No File Uploaded |
| List of teachers and details of their international fellowship(s) | No File Uploaded |
| Any additional information                                        | No File Uploaded |

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

| File Description                                                                                               | Documents        |
|----------------------------------------------------------------------------------------------------------------|------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | No File Uploaded |
| List of projects and grant details                                                                             | No File Uploaded |
| Any additional information                                                                                     | No File Uploaded |

#### 3.2.2 - Number of teachers having research projects during the year

0

| File Description                          | Documents        |
|-------------------------------------------|------------------|
| Upload any additional information         | No File Uploaded |
| Paste link for additional Information     | Nil              |
| List of research projects during the year | No File Uploaded |

#### 3.2.3 - Number of teachers recognised as research guides

68



| File Description                                                                      | Documents                 |
|---------------------------------------------------------------------------------------|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded          |
| Institutional data in Prescribed format                                               | <a href="#">View File</a> |

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

| File Description                          | Documents        |
|-------------------------------------------|------------------|
| Supporting document from Funding Agencies | No File Uploaded |
| Paste link to funding agencies' website   | Nil              |
| Any additional information                | No File Uploaded |

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an eco-system to support and promote research and innovation, however, it does not have incubation centre at present. The faculty members are encouraged to apply for major and minor research projects. All the teachers who need to establish a research lab are supported in their venture by providing necessary infrastructure. Faculty members and students are encouraged to organize and participate in the Conference/ Seminars. Registration/ Travel amount of Faculty members are reimbursed if they are presenting research paper in Seminar/Conferences.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

20

| File Description                                     | Documents                 |
|------------------------------------------------------|---------------------------|
| Report of the events                                 | No File Uploaded          |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

| File Description                                                                                                                                                       | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | No File Uploaded |
| Any additional information                                                                                                                                             | No File Uploaded |

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

20

| File Description                                                                                   | Documents                 |
|----------------------------------------------------------------------------------------------------|---------------------------|
| URL to the research page on HEI website                                                            | Nil                       |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | No File Uploaded          |
| Any additional information                                                                         | <a href="#">View File</a> |

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

## 0.53

| File Description                                                              | Documents                 |
|-------------------------------------------------------------------------------|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information                                                    | No File Uploaded          |

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

## 0.1

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

53

| File Description                                  | Documents                 |
|---------------------------------------------------|---------------------------|
| Any additional information                        | No File Uploaded          |
| Bibliometrics of the publications during the year | <a href="#">View File</a> |

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

3

| File Description                                                                           | Documents                 |
|--------------------------------------------------------------------------------------------|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <a href="#">View File</a> |
| Any additional information                                                                 | No File Uploaded          |

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

| File Description                                                                                           | Documents        |
|------------------------------------------------------------------------------------------------------------|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them                                                          | No File Uploaded |
| Any additional information                                                                                 | No File Uploaded |

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

| File Description                                                                                                                                        | Documents        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy                                                                     | No File Uploaded |
| List of facilities and staff available for undertaking consultancy                                                                                      | No File Uploaded |
| Any additional information                                                                                                                              | No File Uploaded |

**3.6 - Extension Activities****3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year**

For the holistic development of students and sustainability development, the college motivates the students for extension activities. The university promotes the students to participate in NSS and NCC. The extension activities organized by NSS and NCC to sensitize both teachers and students are:

Awareness on Communal Harmony, National Youth Week, Voters' Awareness Programme, Programme's on Environment and Pollution, Tree Plantation, Blood Donation, AIDS Awareness, Traffic Week, Save the Girls Campaign Rally, Swachhh Bharat Campaign.

Faculty of Agriculture of our institution conducts a unique program "RAWA" in which students of B.Sc. (Ag.) are attached to various villages to study the pattern of Agriculture followed by the farmers and equip them with the modern agricultural techniques of soil testing, use of manure/ fertilizer, new variety of seeds, modern methods of irrigation and crop security. The students of agriculture faculty promote and propagate rearing of 'Gangatiri' variety of cow known for its adaptability in all climates and quality of its milk. Recently a fowl variety 'Kadakhnath', known for its medicinal values for T.B. and Asthama is also reared. The Animal Husbandry and Dairying department had also received a major project of NBAGR Karnal on Gangatiri.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

15

| File Description                                             | Documents                 |
|--------------------------------------------------------------|---------------------------|
| Number of awards for extension activities in during the year | <a href="#">View File</a> |
| e-copy of the award letters                                  | No File Uploaded          |
| Any additional information                                   | No File Uploaded          |

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachhh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

38

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | No File Uploaded          |

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

2100

| File Description           | Documents        |
|----------------------------|------------------|
| Reports of the events      | No File Uploaded |
| Any additional information | No File Uploaded |

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

10

| File Description                               | Documents        |
|------------------------------------------------|------------------|
| Copies of documents highlighting collaboration | No File Uploaded |
| Any additional information                     | No File Uploaded |

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

5

| File Description                                                                                                            | Documents                 |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house                                                            | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | No File Uploaded          |
| Any additional information                                                                                                  | No File Uploaded          |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has four buildings to run the academic programmes. The buildings have sufficient numbers of class rooms, and staff rooms. Almost each Department of Science and Agriculture faculty has separate well equipped laboratories to run practical classes. In Arts faculty, two Departments' viz. Geography and Psychology also have independent laboratories. Each Postgraduate department has separate laboratories for general and specialized practical classes. The college has separate buildings for administration and separate sections for Examination Controller. The college has 38 spacious classrooms and 24 Laboratories for UG and PG students. Central Library is accessible to all students during college hours. All PG Departments have their own departmental Library having books related to PG courses and research. .The College has Atomic absorption spectrophotometer, UV and visible spectrometer, Microscope with CCTV, ELISA Reader, Flame Photometer, Research Microscope (Bright field, Phase contrast and Dark field), Refrigerated high speed centrifuge, cooling incubator, deep freezer etc. College has separate well furnished Computer Centre with LAN. Time to time short term training programme are organized by the college for teaching and non teaching staff of the college to update their computer skills and office automation. All departments have computer with internet facility.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

College is well known for its National and International repute in sports. Its achievement in sports is self explanatory as its ground have the proud of fostering many Olympians like Mr. Vivek Singh, Mr. Rahul Singh and Mr. Gulab Chand. It has rich infrastructural and physical facilities for sports and a ground of national standard consisting of 400 mts. track of eight lanes; shot-put and discuss throw cemented circle; Javelin throw area; pit for long jump, high jump and Pole vault Jump. College has one foot ball ground, one Hockey ground, two Volley ball grounds, three cemented Basketball grounds, Swimming pool, Wrestling Hall with wrestling mat and multi-

gym. College has Sandhya Hall/Yoga Centre for spiritual development, Multipurpose Hall for indoor games like table tennis, Badminton, Carom, Chess and cultural activities. Annual functions like Rajarshi Jayanti, Foundation week celebration and Convocation are also arranged in the same. Gymnasium Hall present in the college campus consisting of parallel bar, horizontal bar, climbing rope, Waltham, pole wall ladder, weight-training equipment like dumbbell, weight plates, weight training bar etc. The Sport Authority of India (SAI) has recognized the college as the centre for sports activities and SAI coaches are appointed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Geotagged pictures                    | No File Uploaded |
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

| File Description                                                                          | Documents        |
|-------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                         | No File Uploaded |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

35.16

| File Description                                           | Documents        |
|------------------------------------------------------------|------------------|
| Upload audited utilization statements                      | No File Uploaded |
| Details of Expenditure, excluding salary, during the years | No File Uploaded |
| Any additional information                                 | No File Uploaded |

#### 4.2 - Library as a Learning Resource



## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a central Library with adequate space, large number of books and journals with internet and other support facility. Central Library is accessible to all students for college hours. All PG Departments have their own departmental Library. Almost all PG Departments have Audio Visual aids like LCD, OHP, and computers. College has also public address system. All the students and faculty members of this college are provided ID card/ Library card for having access to library. The library has 20 computers with Internet browsing terminals, UGC INFLIBNET on line access of full text e-journals and e-books, two photocopier and two computer printer is available. All books and Journals are being catalogued using software programme. News papers, magazines and information resources on competitive examination are also available. The library collection caters to the needs of UG, PG, Research students and faculty members. The books for library collections are made on the recommendations of different facilities. The library committee decides procurements/purchase of books. The library has subscribed journals and Back Volumes for all PG students, research scholars and teachers. OPAC (Online Public Access Catalogue) is under process for the users about documents in the library.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**
**A. Any 4 or more of the above**

| File Description                                                                        | Documents        |
|-----------------------------------------------------------------------------------------|------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | No File Uploaded |
| Upload any additional information                                                       | No File Uploaded |

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

## 5.32

| File Description                                                                                                     | Documents        |
|----------------------------------------------------------------------------------------------------------------------|------------------|
| Audited statements of accounts                                                                                       | No File Uploaded |
| Any additional information                                                                                           | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

## 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

## 4.2.4.1 - Number of teachers and students using the library per day during the year

100

| File Description                                         | Documents        |
|----------------------------------------------------------|------------------|
| Upload details of library usage by teachers and students | No File Uploaded |
| Any additional information                               | No File Uploaded |

## 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Almost all PG Departments have Audio Visual aids like LCD, OHP, and computers with internet facility. College has also public address system. INFLIBNET is used for online access to e-journals and ebooks. The transaction of books in our central library is managed using the software SOFTGRANTH. Photocopiers and computer printers are available for students & faculty members. College has established UGC Network Resource Centre with the financial support of UGC for faculty and students. We have a well furnished computer centre which besides educating students also organizes short term training programme to update computer skill of faculty and non teaching staff. Laptop interfaced LCD and over head Projector is provided when ever required by the faculty and students for computer aided teaching and learning. The total number of computers available in college is about 309. The College has appointed qualified technical staff to maintain computers and its accessories in the college. They also provide technical assistance to the faculty members and students. The College promotes and encourages development of teaching-learning packages by the faculties from all disciplines. The college has provided high speed Internet connection to all the

departments .

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 5077               | 310                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

| File Description                                  | Documents        |
|---------------------------------------------------|------------------|
| Details of bandwidth available in the Institution | No File Uploaded |
| Upload any additional information                 | No File Uploaded |

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

| File Description                                             | Documents        |
|--------------------------------------------------------------|------------------|
| Upload any additional information                            | No File Uploaded |
| Paste link for additional information                        | Nil              |
| List of facilities for e-content development (Data Template) | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

37.25

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Audited statements of accounts    | No File Uploaded |
| Upload any additional information | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a separate building for administration and separate official setups for Examination Controller, Centre Superintendent and Entrance Examination Cell. The college has its own Finance Committee headed by the Principal. The committee identifies the need of annual maintenance of infrastructure and estimation therein is brought in budget allocation. For maintenance of major equipment "Annual rate contract system" is followed and accordingly budget allocation is made. There are two separate departments for Construction and Water/Electricity supply. The maintenance of scientific equipments is done by manufacturer or agencies under 'Annual Maintenance Contract' and breakdown call. The campus is equipped with a health centre with 10 beds, a resident doctor and nursing staffs to monitor the health and provide medical aids to the students and staff members. The unique feature of this college is the availability of a Cooperative society having general store, textile store, vegetable shop and fruit outlet along with flour & oil mill for the benefit of faculty, students and employees.

The main academic block of the college has a common room for girls with a canteen having separate counters for boys and girls. The classrooms and important supporting facilities are been provided uninterrupted power supply with a back up facilities from 200 KVA silent generator. The distinctive feature in the field of sports is that, the Sport Authority of India (SAI) has recognized the college as a centre for sports activities and Coaches have been appointed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1389

| File Description                                                              | Documents                 |
|-------------------------------------------------------------------------------|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information                                             | No File Uploaded          |

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

| File Description                        | Documents        |
|-----------------------------------------|------------------|
| Upload any additional information       | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills**  
**Language and Communication Skills**  
**Life Skills (Yoga, Physical fitness, Health and Hygiene)**  
**Awareness of Trends in Technology**

A. All of the above

| File Description                              | Documents        |
|-----------------------------------------------|------------------|
| Link to Institutional website                 | Nil              |
| Details of capability development and schemes | No File Uploaded |
| Any additional information                    | No File Uploaded |

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

100

| File Description                                                                                                             | Documents        |
|------------------------------------------------------------------------------------------------------------------------------|------------------|
| Any additional information                                                                                                   | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

| File Description                                                                                                                         | Documents        |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases                                                              | No File Uploaded |
| Upload any additional information                                                                                                        | No File Uploaded |

|                                                                                                                                                                                                                                        |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>5.2 - Student Progression</b>                                                                                                                                                                                                       |                           |
| <b>5.2.1 - Number of outgoing students who got placement during the year</b>                                                                                                                                                           |                           |
| 26                                                                                                                                                                                                                                     |                           |
| <b>File Description</b>                                                                                                                                                                                                                | <b>Documents</b>          |
| Self-attested list of students placed                                                                                                                                                                                                  | <a href="#">View File</a> |
| Upload any additional information                                                                                                                                                                                                      | No File Uploaded          |
| <b>5.2.2 - Number of outgoing students progressing to higher education</b>                                                                                                                                                             |                           |
| 476                                                                                                                                                                                                                                    |                           |
| <b>File Description</b>                                                                                                                                                                                                                | <b>Documents</b>          |
| Upload supporting data for students/alumni                                                                                                                                                                                             | No File Uploaded          |
| Details of students who went for higher education                                                                                                                                                                                      | <a href="#">View File</a> |
| Any additional information                                                                                                                                                                                                             | No File Uploaded          |
| <b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>                                                                                                                      |                           |
| <b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>                 |                           |
| 90                                                                                                                                                                                                                                     |                           |
| <b>File Description</b>                                                                                                                                                                                                                | <b>Documents</b>          |
| Upload supporting data for students/alumni                                                                                                                                                                                             | <a href="#">View File</a> |
| Any additional information                                                                                                                                                                                                             | No File Uploaded          |
| <b>5.3 - Student Participation and Activities</b>                                                                                                                                                                                      |                           |
| <b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b> |                           |
| 8                                                                                                                                                                                                                                      |                           |

| File Description                           | Documents                 |
|--------------------------------------------|---------------------------|
| e-copies of award letters and certificates | No File Uploaded          |
| Any additional information                 | <a href="#">View File</a> |

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Institution has a full fledged and a vibrant student council operating as 'student union. It encompasses 5 principal office bearers and faculty representatives .They significantly contribute to the academics and administration of the institution as assertive stakeholder.They are free to interact with the highest academic administrator i.e. Principal and make suggestion for the qualitative progression of the institution .They have often been seen pressing for the implementation of the demands raised by the students.

Students' role in academic and administrative bodies:

The College ensures student representation in various committees and bodies like

- College Development Committee
- Internal Quality Assurance Cell
- Grievances Redressal Cell
- Anti-ragging Committee
- Career Guidance and Placement Cell
- Library Committee
- Campus Cleanness and Beautification Committee.
- Hostel Committee
- College Magazine Committee
- Sports Council
- Cultural Activities Committee
- Fee Committee
- Ethical Committee

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution



15

| File Description                                                     | Documents        |
|----------------------------------------------------------------------|------------------|
| Report of the event                                                  | No File Uploaded |
| List of sports and cultural events / competitions organised per year | No File Uploaded |
| Upload any additional information                                    | No File Uploaded |

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

College Alumni Association works under the name 'Old Boy Association(Prachin Chhatra Association, Udai Pratap College) which is a registred Association having registration No. V-19068 dated 30.11.1996. It is part and parcel of the instution.The Association is vibrant and acts for the benefit of the instituion in particular and society in general. This association has been helpful in generation of funds whenever requested to do so. Besides it is ray of hope for many many meritorious but finacially weak students for pursuance of their academic pursuit.They add to the academic standard of instituion by rendering a feed-back for its improvement.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**Vision To attain the academic excellence in the field of education.**

**Mission**

To promote quality, access and excellence in the field of education and research.

To help students to develop virtues of truth, honesty and self reliance.

To instill in them a deep sense of loyalty to the country and foster a feeling of pride for its ancient culture and traditions.

To encourage boys and girls by percept and example to develop an all round and well integrated

personality,

To develop the quality of sound and dedicated leadership among the students by means of games,sports and cultural activities.

To provide equality of educational opportunity to the students from rural areas

To help students to develop a relational approach towards all problems facing them and the society at large irrespective of caste,creed, sex, religionetc.

The vision and the mission of our institution are in consonance with the Higher Education Policy of our nation. At the top of the hierarchy of governance, there is Udai Pratap Educational Society headed by Hon'ble Justice D.P.Singh. The affairs of UP College are looked by a Governing Body constituted as per the guidelines of UGC for autonomous colleges. Principal is administrative head of the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

College has a well developed system of decentralized organizational arrangements for effective governance of various activities. Academic matters related to start or redesigning of courses are chalked out primarily by the respective Department and scrutinized by the concerned Board of studies. After getting it approved by the BOS, the same is discussed in the Academic council and then approved by the Governing Body before its implementation by the controller of Examination. Similarly the admission process of the college is being carried on decentralized basis. The Deputy Controllers of Entrance Examination are responsible for conduct of entrance examinations and Dean of the Concerned Faculty is in charge of admission in Undergraduate classes whereas Head of the Departments are in charge of admission in Post Graduate classes. The discipline related issues are handled by a Proctorial Board headed by Chief Proctor and 10-12 other teachers as Deputy Chief Proctor and Proctors. Hostel affairs are managed by Chief Warden and wardens. All these officials perform their duties on behalf of Principal and management of the college.

| File Description                                              | Documents        |
|---------------------------------------------------------------|------------------|
| Upload strategic plan and deployment documents on the website | No File Uploaded |
| Upload any additional information                             | No File Uploaded |
| Paste link for additional Information                         | Nil              |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

**Strategic plan and Deployment Document:** To address the demand of society and need of students, the college has strategically planned to construct new buildings and modernize the facility in the classrooms and laboratories. A comprehensive proposal of Rs. 80.30 crores regarding this has been prepared under RUSA. The proposal consists of 1. Start of new PG courses and upgradation of UG departments to PG level, 2.Modernisation and strengthening of laboratories, 3.Establishment of new laboratories for existing as well as proposed programs, 4.Modernisation of classrooms, 5.Updation of learning resources, 6.New Hostel Block for boys and girls, 7.Separate Toilet blocks for boys and girls, 8.Girls common room and Cafeteria, 9.Upgradation of Central and Departmental Computer Labs, 10.Modernisation and improvement of support centres, 11.Modernisation and strengthening of libraries, and Institutional

**Reforms (e-governance in admission, examination, finance and accounts)**

| File Description                                       | Documents        |
|--------------------------------------------------------|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college has an Educational Society at its top management level which is headed by Justice D. P. Singh and Justice S. K. Singh, is Secretary of the educational society. The top management of this college is always constructive and concerned with quality of teaching learning process. Various administrative and academic bodies are functioning in the college for smooth conduct of its affairs. The various statutory committees are given below:

**A.Governing Body**

Subject to the existing provision in the bye-laws of college and rules laid down by the state government, the governing body of the colleges works for proper development of the college.

**B.ACADEMIC COUNCIL**

The Academic Council shall be the principal academic authority of the college and shall be responsible for regulating and maintaining the standards of teaching, research and evaluation in the College.

**C.Board of studies**

The Board of Studies of a department in the college shall: Prepare syllabi for various courses keeping in view the objectives of the college and national requirement for consideration and approval of the Academic Council and other academic activities in the department.

**D.Finance Committee**

The committee is responsible for reviewing and providing guidance on

the financial matters of the college.

| File Description                                    | Documents        |
|-----------------------------------------------------|------------------|
| Paste link to Organogram on the institution webpage | Nil              |
| Upload any additional information                   | No File Uploaded |
| Paste link for additional Information               | Nil              |

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description                                                | Documents                 |
|-----------------------------------------------------------------|---------------------------|
| ERP (Enterprise Resource Planning) Documen                      | No File Uploaded          |
| Screen shots of user interfaces                                 | No File Uploaded          |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | No File Uploaded          |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Maternity Leave, Leave for attending Conferences/Seminars, Permission to attend FDP such as Orientation and Refresher courses, short term courses, etc. for the career development and progression of the teaching staff.

The self-financed staff of the institution also receive Provident Fund and Maternity leave.

The Teacher's welfare fund provides immediate relief of Rs.5lakh is provided to the family of a teacher in case of death or the amount actually spent (whichever is less) is given to the teacher in case of a serious illness. The college runs a canteen. The college has large Agricultural Farm along with Dairy, Poultry and Fishery units.

Fresh and pure milk, ghee and paneer is available for teachers from the Dairy on payment basis. Wi-Fi facility to the staff inside the college campus.

#### Avenues for Career Development and Progression

Annual orientation, workshops for teaching staff at the beginning of every academic year.

Initiation and training programmes for the newly recruited staff.

Various training programmes such as item writing, research project etc for teaching fraternity.

Seed Money provided for faculties to encourage them to undertake research projects

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

010

| File Description                                                                                                        | Documents        |
|-------------------------------------------------------------------------------------------------------------------------|------------------|
| Upload any additional information                                                                                       | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

#### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

| File Description                                                                           | Documents        |
|--------------------------------------------------------------------------------------------|------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | No File Uploaded |
| Upload any additional information                                                          | No File Uploaded |

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

13

| File Description                                                                      | Documents                 |
|---------------------------------------------------------------------------------------|---------------------------|
| Summary of the IQAC report                                                            | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information                                                     | No File Uploaded          |

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The college has an established mechanism for internal and external financial audit regularly. The Governing Council of the college appoints a Chartered Accountant for Internal Financial Audit. The External Audit is carried out by a team of goThe college has an established mechanism for internal and external financial audit regularly. The Governing Council of the college appoints a Chartered Accountant for Internal Financial Audit. The External Audit is carried out by a team of government auditors appointed by the Department of Higher Education from time to time. vernment auditors appointed by the Department of Higher Education from time to time.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

**during the year (not covered in Criterion III and V) (INR in lakhs)**

0

| File Description                                                                                            | Documents        |
|-------------------------------------------------------------------------------------------------------------|------------------|
| Annual statements of accounts                                                                               | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | No File Uploaded |
| Any additional information                                                                                  | No File Uploaded |

## 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- 1. Preparation of budget and approval by Finance Committee:** The Account Office of the college in consultation with all the stakeholders prepares the budget of the college and it is presented before the finance committee. The college after the approval of the finance committee takes necessary action with regard to mobilization and utilization of resources in accordance with the rules and regulations.
- 2. Expenses within the accorded budget:** All expenditures are restricted to pre-approved financial budget. Its utilization is closely monitored by the account office along with the auditor of the college. Funds are released for approved and authorized payments requests only.

For any requirement, proper demand is raised in writing by the respective departments/sections after administrative and financial approval by the competent authority and thorough proper verification; payments are credited by the account department.

**3. Expenses through Purchase Committee:** The utilization of funds is conducted through the empowered committees such as Departmental Purchase Committee and Central Purchase Committee; which ensure that there is complete accountability in all financial operations. These committees are mandated by the dedicated purchase rules of state government.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |



## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Udai Pratap College varanasi has established an Internal Quality Assurance Cell (IQAC), as per UGC/NAAC guidelines, to implement quality improvement strategies, incorporate self and external evaluation, quality promotion/ sustenance/awareness initiatives. The IQAC was set up in 2010; since then it has taken numerous steps for assessing and enhancing the quality of teaching, learning, research and governance at the college.

Some of the key activities undertaken by IQAC are as follows:

- Preparation of AQAR
- Conduction of Workshop/Seminar on Quality assurance, IPRs and e-resources.
- E-governance: working for implementation of ERP for effective conduct of admissions, examinations, administration and finance.
- ICT enabled teaching and learning
- Developed a mechanism of students' online feedback and its analysis, reporting to competent authority for necessary action.
- Annual review of Academic and Research performance of all the departments through an academic audit.
- Academic Collaborations and Linkages
- Collection and analysis of self appraisal of teachers.
- Compilation and submission of data to NIRF, NAAC and AISHE.
- Encouraging and supporting faculty in publishing in quality journals such as in SCOPUS/ SCI/Web of Science indexed or Care Listed journal only.
- Implementation of NEP 2020.
- Promotion of teachers under CAS.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC prepared an evaluative report format, considering the various criteria to assess the teaching- learning process.

The syllabus revision has been undertaken by all the departments to make it more relevant and outcome based.

Student feedbacks of infrastructure and teaching learning are collected every year through the IQAC. The feedback is elicited each year by online mode.

Student Satisfaction Survey on teaching and learning is conducted to evaluate the teaching learning methodologies.

Value added-certificate and diploma courses helps to impart professional skills, thus providing opportunity to students to augment their and make them competent.

Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

Experiential learning takes place through educational tours, industrial visits, field study, skill-based workshops, seminars conferences and webinars.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Paste the web link of annual reports of the Institution            | Nil              |
| Upload e-copies of accreditations and certification                | No File Uploaded |
| Upload details of quality assurance initiatives of the institution | No File Uploaded |
| Upload any additional information                                  | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Udai Pratap College, Varanasi has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to the college. Gender equity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities -

- Well-trained and vigilant women Warden is appointed to the Girls Hostel in the campus.
- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- The college campus is under surveillance with CC cameras installed at prominent locations and in each classroom.
- Women cell interacts regularly with the girl students and resolves the issues addressed by them.
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.
- The Proctorial board curbs indiscipline in the campus.
- Guest lectures are arranged by women cell to address health, stress or gender sensitization issues.
- Common room facility is available for girl students. A committee monitors the facilities in the Girls Common room.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional Information | Nil              |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

C. Any 2 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geotagged Photographs          | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste is segregated as bio degradable and non-degradable and handed over to Varanasi Municipal corporation as a part of Swachh Bharat initiative. Awareness programmes were organized in the college through NSS units.

Liquid Waste Management: Regular maintenance is kept of taps, drainage and water pipelines. As the college is located in the Varanasi, the sewerage system of the Varanasi Municipal Cooperation is used for the liquid waste disposal purpose.

E- Waste management: The College has taken steps for proper disposal of all kinds of electronic waste. The major sources of e-wastes at our college are outdated computer monitors, printer cartridges, mouse, keyboards, etc.. These are periodically disposed back to the suppliers through buy back schemes. Students are given tips during the lectures and are sensitized regarding hazards of e-waste and its safe disposal.

Waste Recycling System: Degradable solid waste collected from Boys and Girls Hostels, Guest Houses and from Residential Quarters are dumped in the Vermi Compost Unit to make some Organic fertilizer which are used for Gardening and college agriculture form.

Campus is free from any kind of hazardous medical waste. Ideally,

collection, transportation and proper handling of chemicals begin with understanding the potential hazards related to their use.

| File Description                                                                    | Documents        |
|-------------------------------------------------------------------------------------|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities                                             | No File Uploaded |
| Any other relevant information                                                      | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description                                 | Documents        |
|--------------------------------------------------|------------------|
| Geotagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                   | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

| File Description                                                   | Documents        |
|--------------------------------------------------------------------|------------------|
| Geotagged photos / videos of the facilities                        | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents                                       | No File Uploaded |

| 7.1.6 - Quality audits on environment and energy undertaken by the institution                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| <p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>                                                                                   | <p><b>C. Any 2 of the above</b></p>        |
| File Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Documents                                  |
| Reports on environment and energy audits submitted by the auditing agency                                                                                                                                                                                                                                                                                                                                                                                                                                                    | No File Uploaded                           |
| Certification by the auditing agency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No File Uploaded                           |
| Certificates of the awards received                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | No File Uploaded                           |
| Any other relevant information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | No File Uploaded                           |
| <p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p> | <p><b>A. Any 4 or all of the above</b></p> |

| File Description                                             | Documents        |
|--------------------------------------------------------------|------------------|
| Geotagged photographs / videos of facilities                 | No File Uploaded |
| Policy documents and brochures on the support to be provided | No File Uploaded |
| Details of the software procured for providing assistance    | No File Uploaded |
| Any other relevant information                               | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College is proactively taking efforts in providing an inclusive environment. College has conducted outreach programmes in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

The college celebrates cultural and regional festivals like Youth Festival, Constitution Day, Republic day, Independence day etc. to teach tolerance and harmony to the students.

Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differentlyabled people. By providing a barrier-free environment, needed facilitiesand human assistancethe college takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The curriculum includestopics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

| File Description                                                                                                                 | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College has celebrated independence day, republican day as well as birth anniversary and tribute to freedom fighters of the nation which helps to aware our students & employees of the constitutional obligation about values, right, duties, & responsibility of citizens.

**Values:**The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The College highlights all awards and achievements get by the citizens to further motivate them and valued them about their efforts and sacrifices.

**Right:**The institution has arranged various Seminars/webinarsactivities for our students to improve their employability skills.The institution has NSS, through NSS camp, students and college staff members are more connect with rural areas to aware the villagers about the importance of child education, cleaning etc.

**Duties:**The institution has always contributed with college premises, manpower of the college to help smoothly conduction of various kinds of an election like state assembly,general election, etc. The institution has always been made aware of the climate and environment.

**Responsibility:**Under the NSS Scheme Institute has been working in the rural area to connect with villagers and motivate them for cleaning their village, educate their children, etc.

| File Description                                                                                      | Documents        |
|-------------------------------------------------------------------------------------------------------|------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | No File Uploaded |
| Any other relevant information                                                                        | No File Uploaded |



**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

| File Description                                                                                                                                                                       | Documents        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Code of Ethics - policy document                                                                                                                                                       | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | No File Uploaded |
| Any other relevant information                                                                                                                                                         | No File Uploaded |

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Our college takes immense efforts in highlighting the role and contribution of eminent Indian personalities. National festivals like Republic Day and Independence Day are actively celebrated. Students with the help of teachers display exhibition and spread the message of how our country became Independent and eventually turned Republic. Thoughts of Gandhi, Nehru, Shastri and Tagore are actively propagated during their birth/death anniversaries. Festivals are celebrated in the campus with full vigor and enthusiasm. International Yoga day is actively celebrated. Traditional and local celebrations are also organized by the residents and inmates of the hostels.**

| File Description                                                               | Documents        |
|--------------------------------------------------------------------------------|------------------|
| Annual report of the celebrations and commemorative events for during the year | No File Uploaded |
| Geotagged photographs of some of the events                                    | No File Uploaded |
| Any other relevant information                                                 | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://www.upcollege.ac.in/about/igac/#>

| File Description                            | Documents |
|---------------------------------------------|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college is the first institution in Uttar Pradesh to have been conferred with status of "Autonomous" College Since the college has been running UG and PG programme in agriculture, students have aspired to get admitted in this course. One of the strength of college has been its ability to provide residential facility to its students. This centre of learning has produced stalwarts like Late Vishwanath Pratap Singh (Ex-Prime Minister), Late Arjun Singh (Ex-Minister), Mr. K. M. Seth (Ex-Governor), Padma Vibhushan, Prof. R. B. Singh, Padma Shree Prof. R. S. Gehlot, Prof. Panjab Singh (Ex DG ICAR & Ex Vice Chancellor BHU), Prof. Namvar Singh, Prof. Kedar Nath Singh (Eminent Poet) and many other luminaries in the field of administration. This college also takes pride in mentioning that it has produced well known sports personalities like Mr. Gulab Ram (Athletics; Arjun Award), Late Vivek Singh (Hockey; Lakshman Award), Mr. Rahul Singh (Hockey), Km. Poonam Chauhan (Football), Mr. Rajan Singh (Badminton), Mr. Vishesh Bhriguvanshi (Basket Ball), Mr. Sunil Seth (Hockey), Mr. Pravin Kumar Singh (Hockey)

Our institution is studded with a galaxy renowned of illustrious

alumni. It all proves that this college has taken utmost and sincere efforts in producing generations who have provided leadership, vision and their blood for the betterment of society and mother India.

| File Description                              | Documents        |
|-----------------------------------------------|------------------|
| Appropriate link in the institutional website | Nil              |
| Any other relevant information                | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

1. To start PG Courses in Psychology, English and Agronomy.
2. To purchase the books as per NEP 2020 Syllabus.
3. To purchase the equipments as per NEP 2020 syllabus.
4. To start some new vocational courses.
2. To increase the number of value added courses
3. To increase number of quality papers in UGC recognised Journals
4. To fill the vacant positions of teaching and non-teaching staff.
- 5.
7. To work in line with the green initiatives
8. To conduct workshop/lectures on IPR